

LICENSING SUB-COMMITTEE

10 NOVEMBER 2022

PRESENT

Councillor D. Jarman (in the Chair).
Councillors S.J. Haughey and M. Whetton

In attendance

E. Sharples	Solicitor (Corporate & Commercial),
C. Whittle	Regulatory Services Mgr (Trading Standards & Licensing),
J. Boyle	Licensing Team Leader,
N. Owen	Governance Officer.

Also in attendance

J. Parry	Locum Litigation Lawyer,
N. Smith	Head of Regulatory Services,
N. Duckworth	Team Leader (Env. Health & Safety at Sports Grounds),
G. Dixon	Environmental Health Officer.

16. APPLICATION FOR REVIEW OF AN EXISTING PREMISES LICENCE - LANCASHIRE COUNTY CRICKET CLUB, TALBOT ROAD, OLD TRAFFORD, M16 0PX

The Head of Regulatory Services submitted a report informing Members of a request from C. Whittle (Regulatory Services Manager) on behalf of the Licensing Authority for a review of the existing premises licence for Lancashire County Cricket Club, Talbot Road, Old Trafford, M16 0PX.

Representations were made by Mr. J Parry, Locum Litigation Lawyer representing the Licensing Authority and Mr. S Taylor, Solicitor and Mr. S Davies and Mr. D Gidney on behalf of the premises.

RESOLVED –

- (1) That the application for a review is from a responsible authority, the Licensing Authority and is a valid application which relates to the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm.
- (2) That the revised conditions detailed in the decision notice would take effect under s52 at the end of the period given for appealing (21 days or if the decision is appealed against, the time the appeal is disposed of).

LICENSING SUB-COMMITTEE DECISION NOTICE

Sub Committee

Members; Cllr D. Jarman (Chair)

**Licensing Sub-Committee
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Cllr S. Haughey
Cllr M. Whetton

Application for the Review of a Premises Licence

Type of Licence: Premises Licence – Lancashire County Cricket Club,
Talbot Road, Old Trafford, M16 0PX

Parties Present: Greater Manchester Police
Police Officer J Lloyd - GMP

Trafford Council

J. Parry – Locum Litigation Lawyer

C. Whittle – Regulatory Services Manager (Trading Standards
& Licensing)

N. Smith – Head of Regulatory Services

N. Duckworth – Team Leader (Environmental Health & Safety
at Sports Grounds)

G. Dixon – Environmental Health Officer

On behalf of Lancashire County Cricket Club

Mr. S. Taylor - Solicitor

Mr. D. Gidney – Chief Executive

Mr. S. Davies – Operations Director

Officers

Emma Sharples – Solicitor (Corporate & Commercial)

Joanne Boyle – Licensing Team leader

Natalie Owen – Governance Officer

Date of Hearing: Tuesday 10 November 2022

Time Commence: 2.00 p.m.

Time Terminated: 3.28 p.m.

LICENSING SUB-COMMITTEE DECISION

The Sub-Committee decided that the application by the Licensing Authority for a review is a valid application and relates to the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm.

The Sub-Committee's decision is to modify the condition as follows, to take effect under s52 at the end of the period given for appealing (21 days or if the decision is appealed against, the time the appeal is disposed of).

The revised conditions can be found attached to this Decision Notice as Annex A.

SUB-COMMITTEE'S REASONS FOR REACHING ITS DECISION

AND THE DETAILS OF THE SCHEDULED REVIEW HEARING

The Sub-Committee were disappointed and concerned with the evidence presented in respect of the failings of Lancashire Cricket Club Limited in relation to their Premises Licence. However, the Sub-Committee were satisfied that Lancashire Cricket Club Limited had engaged and worked determinedly with the Responsible Authorities following the application for review to agree new and specific licence conditions to ensure that the Licensing Objectives are met and the conditions of the Premises Licence are fully adhered to going forward.

The Sub-Committee were also satisfied that those appearing on behalf of Lancashire Cricket Club Limited expressed regret in respect of a number of failings. The Club further demonstrated a commitment to making significant improvements and working collaboratively with the Responsible Authorities.

The Sub-Committee is required to ensure that the Licensing Objectives are met.

The Sub-Committee is satisfied that their decision promotes the Objectives of the prevention of crime and disorder, public safety, the prevention of public nuisance and the protection of children from harm.

ANNEX A - CONDITIONS

LANCASHIRE CRICKET CLUB LIMITED

CONSOLIDATED PREMISES LICENCE CONDITIONS

ANNEX 2 – CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

SECTION 1 - GENERAL

1.1 Prior to licensable activities commencing in any building to be erected, the Premises Licence Holder shall provide to the Licensing Authority an Operating

Manual setting out how licensable activities in the new building will function and be managed on a day-to-day basis. This Operating Plan shall also include a plan showing the situation of permanent points of sale or supply of alcohol. No licensable activity shall take place in the new building until this Operating Plan is approved by the Licensing Authority.

1.2 Within 21 days of the granting of the Premises Licence, the Premises Licence Holder shall produce an Alcohol Management Plan for the Licensed Premises identifying the permanent points of sale or supply of alcohol on the Licensed Premises. The Alcohol Management Plan shall be updated when requested by the Licensing Authority. The position of the permanent points of sale or supply may only be varied or increased with the consent of the Licensing Authority.

1.3 The Premises Licence Holder shall provide electronic access for the Licensing Authority to the diary of events for the Licensed Premises.

SECTION 2 - LICENSABLE ACTIVITIES OTHER THAN OUTDOOR CONCERTS AND OUTDOOR EVENTS

2.1 The Point

2.1.1 The internal doors to the loading area of The Point will be kept closed when regulated entertainment is being provided within the hospitality and events space.

2.1.2 The emergency doors to the two external balconies that link to the westernmost emergency staircase of The Point will be alarmed and if members of the public access the emergency staircase, except in the case of emergency, the Premises Licence Holder will instruct security to remove members of the public from the staircase.

2.1.3 The Licensed Premises include a hotel. The sale and supply of alcohol is permitted to residents in the hotel and/or the hirers and occupiers (including guests) of hotel rooms used as executive boxes and/or hospitality suites on match days or on other days on which events are held at the Licensed Premises.

2.1.4 Each calendar year a minimum of 2 months' notice (or such lesser period of notice as the Licensing Authority may reasonably agree) will be given to the Licensing Authority and Responsible Authorities of each of the proposed licensable activities.

2.1.5 The notice to the Licensing Authority and Responsible Authorities will include the following:

- The date of the proposed event.
- The start and finish times of the licensable activities.
- The start and finish times of the sale or supply of alcohol and location of points of sale or supply.
- A brief description of the licensable activities proposed, including any unusual features.

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- The anticipated number of attendees.
- The areas of the Licensed Premises to be used.
- Other events which are scheduled to take place on the same day.

2.1.6 The Premises Licence Holder shall produce an Event Management Plan for the licensable activities proposed at the Licensed Premises for events taking place and/or finishing between 02:00 and 05:00. For other events, an Event Management Plan for the licensable activity will be provided to the Licensing Authority if required. Such Event Management Plan shall address the licensing objectives to the satisfaction of the Licensing Authority. No licensable activity for the public shall take place unless the Event Management Plan is approved by the Licensing Authority.

SECTION 3 - OUTDOOR CONCERTS AND OTHER LICENSABLE OUTDOOR EVENTS WITH A CAPACITY OF NO MORE THAN 4,999 PERSONS

3.1 In this section “Capacity” means all persons attending the event or who are upon the licenced premises.

3.2 Outdoor concerts and outdoor events shall mean concerts and events which are held outside permanent buildings at the licensed premises but shall include concerts and events staged in whole or in part in temporary buildings or marquees.

3.2 Each calendar year a minimum of 2 months’ notice (or such lesser period as the Licensing Authority may reasonably agree) will be given to the Licensing Authority and Responsible Authorities of each of the dates of each of the proposed events together with a brief description of the licensable activities proposed.

3.3 The Premises Licence Holder shall produce and retain an Event Management Plan for all outdoor concerts and events with a capacity of fewer than 5,000 persons and shall supply that Event Management Plan to the Licensing Authority on request.

3.4 Where the outdoor concert or event is scheduled to end between 02:00 and 05:00 hours, the Premises Licence Holder shall produce, retain and supply a Event Management Plan to the Licensing Authority no later than 21 days before the scheduled event for approval by the Licensing Authority. No licensable activity that is scheduled to end between 02:00 and 05:00 shall take place unless the Event Management Plan is approved by the Licensing Authority.

SECTION 4 - OUTDOOR CONCERTS AND OTHER LICENSABLE OUTDOOR EVENTS WITH A CAPACITY OF 5,000 PERSONS OR MORE

4.1 Each calendar year a minimum of 3 months’ notice (or such lesser period as the Licensing Authority may reasonably agree) will be given to the Licensing Authority and responsible authorities of each of the dates of each of the proposed concerts or events together with a brief description of the licensable activities proposed.

4.2 Any event not covered by the General Safety Certificate requires an application to the Local Authority under the Special Safety Certificate Application process.

4.3 Where an event with a capacity of more than the capacity permitted by the General Safety Certificate is proposed, the Premises Licence Holder will make all reasonable enquiries and take all reasonable steps to ensure that date of the event does not coincide with the date of another major event already scheduled in the locality which has the potential to overwhelm public transport facilities and/or the emergency services.

4.4 Where an event with the capacity permitted by the General Safety Certificate is provisional on the outcome of a tournament or other knockout competition, the Premises Licence Holder will give the Licensing Authority notice of those provisional fixtures when complying with condition 4.1 and thereafter give the Licensing Authority notice immediately upon confirmation or cancellation of the fixture.

Capacity

4.5 In this section “Capacity” means all persons attending the event or who are upon the licenced premises.

4.6 The capacity will not exceed the maximum capacity permitted by the premises licence or the capacity permitted by the special safety certificate, whichever is the lower.

4.7 The Premises Licence Holder will agree with the Licensing Authority following consultation with the Responsible Authorities an appropriate maximum capacity for each event.

4.8 The occupancy of all temporary structures within the Licensed Premises will be continuously monitored and capacities agreed with the Responsible Authorities will not be exceeded.

4.9 Appropriate arrangements by way of barriers, gate systems, security or other provision will be made, in agreement with the Responsible Authorities, to prevent unauthorised access to the Licensed Premises and manage entry to the Licensed Premises.

4.10 Admission to the Licensed Premises will be by ticket only unless otherwise approved by the Licensing Authority. Tickets will only be sold from the Licensed Premises immediately prior to the event in relation to cricket matches or with the prior written agreement of the Responsible Authorities in respect of any other event. Ticket printing manifests and sales figures will be available upon request to the Licensing Authority.

Outdoor Concerts with a Capacity of 5,000 Persons or More

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4.11 Unless otherwise agreed with the Licensing Authority:

4.11.1 No more than 7 days of outdoor concerts with a capacity of more than 5,000 ticket holders shall be held on the Licensed Premises in any calendar year.

4.11.2 If in any calendar year 7 days of outdoor concerts with a capacity of more than 5,000 ticket holders are held on the Licensed Premises, no more than 5 days of concerts with a capacity of more than 5,000 ticket holders shall be held on the Licensed Premises in the next succeeding calendar year.

4.11.3 Outdoor concerts where the audience exceeds 5,000 ticket holders shall not be held on the Licensed Premises on more than 4 consecutive days in any calendar year.

4.11.4 In the event that four outdoor concerts with a capacity of more than 5,000 are held in a 28-day period, starting with the date of the first concert held in any such period, no outdoor concert with a capacity of more than 5,000 shall be held in the 14-day period following the date of the fourth concert without the written consent of the Licensing Authority.

Maintenance of Event Management Plans

4.12 The Premises Licence Holder shall produce, retain and where required by a further condition produce to the Licensing Authority:

4.12.1 An Event Management Plan – which may include, as appendices, the additional plans set out below.

4.12.2 An Alcohol Management Plan and drugs policy.

4.12.3 Counter Terrorism Risk Assessment and Counter Terrorism Plan.

4.12.4 Incident contingency and emergency plans (including a Major Incident Plan).

4.12.5 A medical ambulance and first aid plan.

4.12.6 A fire safety plan.

4.12.7 A site safety plan including site safety rules, requirements for construction and breakdown of site, structural safety calculations, drawings of temporary structures and safety barriers, details of electrical installations and lighting arrangement which shall include a Safety Policy and Risk Assessment to include details of arrangements for co-ordinating and controlling event safety on site, details for the provision of cleaning and maintenance of sanitary accommodation, washing facilities and drinking water, details of the arrangements and facilities for disabled persons.

4.12.8 A crowd management, stewarding and security plan.

4.12.9 A noise management plan and sound assessment with details and proposals for monitoring and controlling sound emission.

4.12.10 A traffic management plan.

4.12.11 Safeguarding: Children and Disabled Persons

4.12.13 Details for the reception, collection, litter and disposals of other waste.

4.13 The draft Event Management Plan and its subordinate plans set out within 4.12 above shall be produced to the Licensing Authority at least three months before an event to be held under the provisions of this section, or within such lesser period as may be agreed by the Licensing Authority.

4.13.1 A final Event Management Plan shall be produced to the Licensing Authority at least 21 days before the event.

4.13.2 For the avoidance of doubt the Licensing Authority may agree to different dates for the production of one or more of the subordinate plans set out in 4.12 above.

The Event Management Plan

4.14 All events shall be managed in accordance with the Event Management Plan applicable to the relevant event and must be made available to authorised officers of the Local Authority or GMP upon request. Any changes to the final or subsequently amended Event Management Plan must be communicated to all Responsible Authorities within one working day of that amendment, or before the next relevant event commences, where an event is to commence before the expiration of one working day.

4.15 The Event Management Plan shall include the names, addresses, contact email addresses and telephone numbers of the person and/or organisations and key person within any organisation responsible for:

4.15.1 Overall event safety control;

4.15.2 Production;

4.15.3 Medical and first aid provision;

4.15.4 Site management and the structural integrity of all temporary structures;

4.15.5 Crowd management, stewarding and security;

4.15.6 Fire safety and control;

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4.15.7 Configuration and control of sound systems;

4.15.8 Management of on-site car parking;

4.15.9 Management of concessions and franchises;

4.15.10 Provision and maintenance of water supplies;

4.15.11 Welfare and provision of information;

4.15.12 Provision and maintenance of sanitary facilities;

4.15.13 Reception collection and removal of litter and other waste.

4.16 The Event Management Plan shall include:

4.16.1 The proposed capacity for the event;

4.16.2 Plans to agreed scales detailing exits, entrances, temporary bars, marquees and all facilities to be provided;

4.16.3 Details of proposals for entertainments, together with information regarding any special effects;

4.16.4 Specification of the date by which obligations in the Event Management Plan must be complied with, such as, the provision of final plans, provision of information to responsible authorities for approval and completion of the infrastructure for the event.

4.17 The Event Management Plan shall require the Premises Licence Holder shall maintain an incident log, which may held electronically and which shall be kept at the premises for at least six months, and made available on request to the police or an authorised officer of the Licensing Authority, which will record the following incidents including pertinent details:

4.17.1 All crimes reported to the venue, or by the venue to the police;

4.17.2 All ejections of patrons;

4.17.3 Any incidents of disorder;

4.17.4 Seizures of drugs, drugs paraphernalia, offensive weapons or other prohibited items;

4.17.5 Any faults in the CCTV system;

4.17.6 Any refusal of the sale of alcohol;

4.17.7 Any declared visit by a relevant authority or emergency service;

4.17.8 Medical incidents.

4.18 For the avoidance of doubt, a “visit by a relevant authority or emergency service” specified within condition 4.17.7 above shall include any operational callout, routine inspection or inspection following a complaint conducted by the ambulance service, fire and rescue service, a police force, or other authorised person or Responsible Authority as defined by the Licensing Act 2003, s13.

Overall Supervision – Designated Premises Supervisor and Safety Officer

4.19 Whilst the Licensed Premises are used for regulated entertainment, the Premises Licence Holder or some other responsible person nominated in writing by the Premises Licence Holder shall be in charge of and present at the Licensed Premises and shall be responsible for the carrying out of all conditions of the Premises Licence. In this connection the Premises Licence Holder shall appoint sufficient staff whose duties it shall be to exercise general supervision and to assist in the observance of the conditions of the Premises Licence.

4.20 The Premises Licence Holder will make adequate provision for monitoring and controlling the number of persons entering the licensed site and any temporary structures within it by way of fencing, gate systems, security or other provision to prevent unauthorised access to the licensed site or any part thereof.

4.21 During the course of any event that requires a General Safety Certificate the person in control shall be a NVQ Level 4 Safety Officer with suitable experience or otherwise qualified with the necessary level of experience as specified by the current edition of the Guide to Safety at Sports Grounds.

4.22 There also must be a suitably qualified deputy safety officer who is qualified to the same standard.

4.23 The safety officer for concerts must retain full control of the site and the event in progress at all times save except where, for reasons of emergency, the safety officer is unable to be in attendance and in such circumstances the deputy safety officer must retain full control of site and the event in progress at all times.

4.24 A safety officer or the deputy safety officer must retain full control of the site and the event at all times during cricket events.

Alcohol Management Plan and drugs policy

4.25 The Alcohol Management Plan will set out procedures to minimise any contribution to crime and disorder from the consumption of alcohol. This Plan will also set out procedures to minimise the occurrence of under age drinking, the supply of alcohol to persons under the age of 18 and the supply to persons who are drunk.

4.26 No supply of alcohol may be made under the Premises Licence at a time when:

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4.26.1 there is no Designated Premises Supervisor in respect of the Premises Licence; or

4.26.2 the Designated Premises Supervisor does not hold a personal licence or their personal licence is suspended.

4.27 Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a personal licence.

4.28 The Premises Licence Holder shall prominently display notices at bars stating it is an offence for persons under 18 to purchase or attempt to purchase alcohol.

4.29 The Premises Licence Holder shall take all reasonable steps to minimise the likelihood of supply or consumption of alcohol by persons under 18.

4.29.1 All staff will be encouraged to use "Challenge 25" age recognition policy;

4.29.2 Bar staff shall ask for proof of age by photographic identification from any person who appears to be under the age of 25;

4.29.3 Soft drinks and free drinking water shall be available on the Licensed Premises as an alternative to alcohol

4.30 The Premises Licence Holder shall take all reasonable steps to prevent drunkenness or other disorderly conduct and shall not permit entertainments which are obscene, offensive to public decency or calculated to incite a breach of the peace.

4.31 The Premises Licence Holder shall prepare a drugs policy for events where appropriate which will be based on 3 core messages:

- Prevention;
- Preventing or discouraging the presence of drug dealers;
- Welfare and treatment

4.32 Random searching may take place at all entrances and within the Licensed Premises for drugs, drugs paraphernalia, offensive weapons or other prohibited items. Searching of persons shall be carried out by members of the same gender. If appropriate, the ticket conditions shall indicate that searching will be carried out and there shall be signage with this message at all entrances.

4.33 The Premises Licence Holder shall ensure the prominent display of health protection messaging to discourage smoking at the entrances to the premises and prominently within the premises.

Counter Terrorism Risk Assessment and Counter Terrorism Plan

4.34 The Venue will have a Counter Terrorism Plan, including a Counter Terrorism Emergency Response Plan which is compliant with the standards set out within the Protect Legislation, any subsequent legislation, statutory guidance or statement of good practice.

Major Incident contingency and emergency plans (including a Major Incident Plan).

4.35 The Venue will maintain a Major Incident contingency and emergency plans (including a Major Incident Plan) which shall be made available to Responsible Authorities upon request.

4.36 The contingency plans should include, but not be limited to the following details:

4.36.1 Action to be taken in the event of fire or bomb alert;

4.36.2 Action to be taken in the event of failure of the electrical supply to the public address, emergency lighting or fire alarm systems;

4.36.3 The procedures for training of staff and stewards, sounding the fire alarm system and tackling fires;

4.36.4 The procedure for carrying out evacuation exercises or other emergency drills;

4.36.5 The identification and location of one or more areas of the stadium which can be promptly made available for the treatment of casualties in the event of a large-scale incident, together with procedures for bringing this area into use;

4.36.6 Procedure for contacting the emergency services and details of local hospitals having accident and emergency departments;

4.36.7 The arrangements laid down for the safe evacuation of disabled persons, including entrance and exit routes.

Medical Ambulance and First Aid Plan

4.37 The Premises Licence Holder will appoint a suitably competent provider to manage and provide suitably manned and equipped medical/first aid facilities to the satisfaction of the Responsible Authorities.

4.38 The Premises Licence Holder shall ensure that whenever the local temperature within the site is, or is forecast to be, 30°C or more during the event, or in circumstances where the Met Office or the UKHSA has declared a “Heat Health Alert” or an “Extreme Heat Warning”, that adequate supplies of water will be made available free of charge to all those attending the event by ensuring that one drinking tap providing potable water is available for each 3,000 persons on site and that supplies of free potable water are available at designated points.

Fire Safety Plan

4.39 A suitable and sufficient fire risk assessment will be completed for every event which will include, but not be limited to the following:

4.39.1 suitable fire alarm system;

4.39.2 suitable means of escape;

4.39.3 suitable occupancy levels;

4.39.4 systematic testing procedures of fire safety equipment;

4.39.5 training for relevant staff on what to do in the event of a fire to include the evacuation of disabled persons, in so far as that is not included within the major incident plan.

4.40 The control measures identified will be fully implemented to the satisfaction of the Licensing Authority and the Fire and Rescue Service.

4.41 The plan will include provision that no special effects including lasers, strobe lights, stage pyro, smoke, vapour or fireworks shall be used without the prior approval of the Licensing Authority and the Fire and Rescue Service.

Site Safety Plan

4.42 The Premises Licence Holder must complete, retain and make available for inspection, a specific event, written, risk assessment in respect of all events conducted upon the licenced premises.

4.43 Where those assessments relate to (a) an outdoor concert, or (b) any other event where either the capacity attending at that event exceeds 5,000, or (c) the event is to be held outside the building known as The Point or the Premises Licence Holder's hotel accommodation, including its internal restaurants and bars, or (d) where the nature of the event presents a high security or other risk in circumstances where the event or part of the event is to run under the control of someone or some organisation other than Lancashire Cricket Club Limited, that risk assessment must be produced to the Licensing Authority at least 7 days before the relevant event.

4.44 For any event which is to take place over two or more days, where changes to the site safety rules are to be made following a debrief on any specific day, those changes must be documented and the amended site safety plan, highlighting the changes which have been made, must be sent to the Licensing Authority before the commencement of the event on the subsequent day(s)

General

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4.45 The venue and all equipment, furnishing, fittings and the like shall be constructed, provided and maintained so as to be in a thoroughly safe condition for entertainment purposes.

4.46 Suitable records shall be kept by the Premises Licence Holder or his agent regarding fire safety precautions, electrical installations and the construction of the built environment.

4.47 Authorised officers of the Licensing Authority, authorised officers of the Fire Authority, the Ambulance Service or Police Officers shall have free access to all parts of the Licensed Premises for the purpose of inspection at all reasonable times.

4.48 The Premises Licence Holder shall ensure that the Premises Licence and all conditions attached thereto are retained at the Licensed Premises and are available for inspection at all reasonable times by authorised officers of the Licensing Authority, Fire Authority, Ambulance Service and Police Officers.

Lighting and Electrical Installations

4.49 Entrances and exits to the Licensed Premises including temporary structures within the Licensed Premises will be kept clear of obstructions at all times and will be adequately illuminating during periods of darkness. If required by the Licensing Authority a lighting check will be carried out in consultation with the appropriate Responsible Authorities prior to the premises being opened to the public.

4.50 Adequate lighting levels will be maintained within any temporary structure and emergency lighting to the satisfaction of the appropriate Responsible Authority shall be provided in such temporary structures.

4.51 All electrical installations and equipment will comply with the general requirements at the Electricity at Work Regulations 1989 and with the general provisions of the Event Safety Guide or any replacement guidance. The Premises Licence Holder will employ competent persons to assess the electrical requirements at the event and the compatibility of the electrical supply with the equipment used and take all reasonable measures to ensure so far as is reasonably practicable the safety of all persons at the event.

4.52 All generators on the Licensed Premises shall be diesel driven.

Safety of the Built Environment

4.53 The Licensed Premises shall accord with the Operations Manual and the Special/General Safety Certificate in consultation with and to the satisfaction of the Sports Ground and Licensing Officer. If the Operations Manual is changed or updated then this must be communicated to both the Sports Ground and Licensing Officer.

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4.54 The Premises Licence Holder, when requested by the Licensing Authority, shall provide evidence that the Built Environment is being effectively maintained.

4.55 The Built Environment shall not be altered without the written consent of the Licensing Authority.

Staging of Structures

4.56 Details of all temporary structures (including stages) shall be included in the Event Management Plan. The Premises Licence Holder's structural engineer shall remain on site during the event.

4.57 No stage or other temporary structure required in connection with an outdoor concert shall be erected more than 5 days in advance of any outdoor concert, or block of outdoor concerts, and all such structures shall be removed from the Licensed Premises within 3 days following the last concert of a block of concerts.

Sanitary Provision

4.58 The Premises Licence Holder shall ensure that adequate sanitary provisions and hand washing and drying facilities are provided for the number of people expected to attend the event to the satisfaction of the Licensing Authority. Toilets shall be kept in good order and repair and serviced throughout the event to ensure they are kept safe, clean and hygienic. Toilets shall be supplied with toilet paper, in a holder or dispenser, at all times.

4.59 The Premises Licence Holder shall place a number of WCs outside the Licensed Premises. Such numbers and locations to be reasonably agreed with the Licensing Authority. The WCs shall be clearly signposted.

Signage

4.60 Suitable notices shall be provided throughout the Licensed Premises to indicate clearly the location of all available services and facilities such as sanitary accommodation, refreshments, drinking water, first aid points and exits, all of which shall be clearly signposted.

4.61 All on site signage will comply with the appropriate guidance given in the Event Management Plan (or any subsequent replacement guidance).

Refreshment Facilities

4.62 The siting of all concessions will be in consultation with the Local Authority and Fire and Rescue Service. Refreshment facilities shall be safely situated so as to cause no bottle necks.

4.63 All food concessions shall be available for inspection at times suitable to the Council's Environmental Health Officers. Any food concession not complying

with food safety or occupational Health and Safety at Work Requirements will be closed upon request of the appropriate Licensing or Enforcement Officer

4.64 No glass containers or glass bottles shall be sold on the Licensed Premises without the prior approval of the Licensing Authority. The Premises Licence Holder shall also take appropriate measures to prevent glass containers, glass bottles or cans being brought onto the premises by the public. Consent for the sale of cans at events is permissible only where the contents of the can is decanted into a plastic or cardboard container unless otherwise reasonably agreed by the licensing authority.

Details of the arrangements and facilities for disabled persons

4.65 The Site Safety Plan shall include written details of the arrangements and facilities for disabled persons.

Crowd Management, Stewarding and Security Plan.

4.66 The Premises Licence Holder shall maintain good order in the Licensed Premises by the deployment of stewards.

4.67 The Premises Licence Holder will to the satisfaction of the responsible authorities produce a full stewarding/security plan which will be contained within an Event Management Plan.

4.68 Where any part of the built environment is to be or is constructed and maintained by any third party, the Premises Licence Holder shall ensure that an adequate risk assessment has been conducted in respect of that structure and shall provide that risk assessment to licensing authority at least seven days before the event.

4.69 Stewards must be competent for their purpose, not less than 18 years of age, adequately trained and instructed in their duties, and thoroughly briefed thoroughly before the performance starts.

4.70 All stewards and security officers shall be easily identifiable and have appropriate training for their duties. A register will be maintained by the Premises Licence Holder of all stewards and security staff employed before, during and after the event containing their full names, proof that they are over 18 years old, employers details, event specific identification and, where appropriate, their SIA registration details.

4.71 All Stewards shall be controlled from the central control point and shall be under the control of supervisors, equipped with suitable means of communication to the Event Control Team. While on duty they shall not be engaged on other activities which would prevent them from carrying out these functions.

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4.72 All stewards shall be made aware of the position and arrangements for First Aid.

4.73 Stewards shall be positioned at all exits and at key points where control is most needed, particularly in a central area near the stage.

4.74 Stewards shall exercise proper control over the audience. They shall ensure that there is safe movement of crowds at every point within the Licenced Premises which provides access to and from the viewing areas within the Licensed Premises. The concourses, staircases, passageways and exits are to be kept clear and free from obstruction at all times. There shall be no standing on seats.

4.75 At least 21 days prior to any event a scheme based on a risk assessment undertaken by the Premises Licence Holder for the stewarding of the immediate vicinity of the Licenced Premises on the day(s) of the concert(s) shall be submitted by the Premises Licence Holder to the Licensing Authority for approval, such approval not to be unreasonably withheld or delayed. The scheme shall include proposals for the control of access to and egress from the Licensed Premises for the control of disorderly behaviour.

4.76 Stewarding shall be carried out in accordance with the Stewarding Plan save for any amendments or variations at the direction of the event control or security teams for the concert made necessary in the interests of the safety or security of persons attending the concert or living in the immediate vicinity of the Licensed Premises by circumstances arising on the day(s) of the outdoor concert(s).

4.77 The operation of refreshment stalls or concessions shall be appropriately managed by stewards to ensure effective crowd flow in these areas.

4.78 Where individuals are required on the Licensed Premises to carry out licensable security activities under the Private Security Industry Act 2001 they must be licensed by the Security Industry Authority.

Noise Management Plan and Sound Assessment

4.79 The Premises Licence Holder shall, produce, maintain and disclose to the Licensing Authority a Noise Management Plan and assessment with details and proposals for monitoring and controlling noise emission.

4.80 A named person shall be delegated the responsibility of noise control during a concert and during sound tests. The person shall control the sound levels at the mixer throughout the period of the concert and ensure that the agreed levels are not exceeded. This person shall be capable of communicating with an assistant positioned outside the Premises location who will be monitoring noise levels at the exposed facades of nos. 23-37 Trent Bridge Walk, 30 Great Stone Road and 19 Barlow Road.

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4.81 Noise from music and associated sources (such as DJ's and amplified voices) must not be audible to such an extent that it constitutes a nuisance at any noise sensitive properties.

4.82 When required by the Licensing Authority the Premises Licence Holder will provide an Event Management Plan which will specify details of the steps that the Premises Licence Holder will take to prevent the likelihood of disturbance by noise.

4.83 No amplified sound shall be played in or from marquees situated on or part of the Licensed Premises adjoining the Great Stone Road shown edged in blue on the plan attached hereto without the consent of the Licensing Authority. Emergency announcements are exempted from this restriction.

4.84 The Premises Licence Holder shall write to the Licensing Authority at least 28 days before each concert day. The letter shall contain pre-event information, including but not limited to when sound checks may be conducted, the times of the performance and associated firework displays and a hot-line number. Once agreed with the Licensing Authority the Premises Licence Holder shall write to residents of streets specified by the Licensing Authority at least 14 days before the first concert day with the pre-event information.

4.85 The Premises Licence Holder shall carry out a sound propagation test prior to the event to determine a maximum sound level at the mixer which is required to achieve the external conditions. The Licensing Authority and the Premises Licence Holder shall agree the maximum level. The sound checks shall take place only at the times agreed by the Licensing Authority.

4.86 The Premises Licence Holder shall give at least 3 days prior notification to the Head of Regulatory Services of the intended dates and the times of the testing of the amplification and control system.

4.87 The sound system used for the concerts shall incorporate delay towers to aid the efficient spread of sound within the venue and reduce noise levels outside.

4.88 The music noise level outside the Licensed Premises, when measured at 1 metre from the windows of the facades at 23-37 Trent Bridge Walk, 30 Great Stone Road and 19 Barlow Road will not exceed 80dB (A) in any period of 15 minutes in the case of outdoor concerts where the audience may exceed 5,000.

4.89 Continuous monitoring and control shall take place at the mixer location. The equipment shall provide for the recording of 1 minute LAeq sound levels on a Type 1 sound level meter connected to a level recorder that shall be in a view of the Sound Engineers.

4.90 External noise monitoring shall be undertaken at 1 metre from the said facades during the course of the concert to ensure that the maximum permitted 15 minute LAeq is not exceeded.

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4.91 With regard to the exposure of employees and audience to noise, the requirements of the Guide to Health and Safety and Welfare at Pop Concerts and similar events must be complied with.

4.92 The musical performance shall start no earlier than 10:00 and shall terminate no later than 22:30 provided that the performance shall not exceed 7 hours without the prior consent of the Licensing Authority.

4.93 No steel work associated with the event shall take place between the hours of 20:00 on the day of the event and 08:00 on the following day and no other work with plant or equipment associated with the construction or dismantling of the event shall be audible within any dwellings between 20:00 and 08:00 except for the dismantling of stage production after a concert. For the avoidance of doubt stage production items include musical instruments, stage lighting, amplifiers, speakers and other prefabricated set items.

4.94 At all times between mid-day and midnight on the concert days, the hot-line number shall be staffed with no less than 2 operatives who shall have direct contact with the Event Control Team and the head of security.

4.95 At least 21 days prior to any event involving lighting or fireworks visible outside the Licensed Premises a scheme containing full details of such lighting or fireworks shall be submitted by the Premises Licence Holder to the Licensing Authority for approval such approval not to be unreasonably withheld or delayed and any such scheme shall be implemented as approved.

4.96 No firework displays at the end of an event shall be held without the consent of the Licensing Authority.

Traffic Management Plan

4.97 A Traffic Management Plan/Transport Management Plan and associated risk assessment shall be produced, maintained and made available to the Local Authority at least 21 days before the event in consultation with Police and other appropriate responsible authorities to minimise unreasonable disturbance to local residents.

4.98 The Traffic Management Plan and an accompanying risk assessment will detail how vehicle movements within the ground are controlled and must include the following:

4.98.1 Details of vehicles arriving on site throughout the build of the event, the day of the event and post event;

4.98.2 Details of where vehicles are parked on site;

4.98.3 Details of how pedestrians and vehicles are segregated;

4.98.4 Details of how sufficient lighting is provided to areas where vehicle movements occur;

4.98.5 Any additional controls as identified by the risk assessment.

4.99 The Plan will contain details of how patrons will travel to and from the event and on site vehicular traffic management.

4.100 Vehicle movements within the Licensed Premises will be limited to those which are essential and will be controlled to ensure safety of the public and staff.

4.101 Where HGV vehicles are required to enter or leave the licenced premises they may only do so between 08:00 and 20:00 and must must avoid peak traffic periods.

4.102 HGV vehicles must not use that part of Great Stone Road between Chester Road and Talbot Road, but must approach the ground from Talbot Road turning either left or right into Great Stone Road.

4.103 Vehicles are loaded and unloaded between 08:00 and 20:00 only in accordance with the licensing conditions or where it is necessary to load and remove stage production items after a concert, imediately at the conclusion of the event.

4.104 Where conditions 4.101 to 4.103 are to be applied, residents within the local vicinity must be informed as to what is to take place at least 12 weeks before the event.

4.105 Tour buses and other vehicles are not permitted egress through the Great Stone Road entrance until 1 hour after the concert has finished, unless the gate has been closed for the purposes of crowd and pedestrian access.

4.106 When required by the Licensing Authority a procedure shall be agreed with the Event Control Team to ensure a safe egress via exit no. 5 onto Brian Statham Way and a safe and effective method of queuing for the Old Trafford Metrolink Station which will run alongside the exit procedure. Clear and concise signage shall be provided to support the above procedure.

CCTV Plan

4.107 The Premises Licence Holder must ensure that:

4.107.1 CCTV cameras are located within the premises to cover the areas permitted for licensable activities, including entrances and exits key areas in accordance with industry guidance such as the Centre for Protection of National Infrastructure or NaCTSO

4.107.2 The CCTV system operates at all times while the premises are open for licensable activities. All equipment must have a constant and accurate time and date generation.

4.107.3 The CCTV system is fitted with security functions to prevent recordings being tampered with, i.e. password protected.

4.107.4 The system will be operated in accordance with the Surveillance Camera Code of Practice published by the Home Office and the guidance issued by the Biometrics and Surveillance Camera Commissioner or any subsequent statutory provision of guidance

Safeguarding: Children and Disabled Persons

4.108 The Premises Licence Holder will ensure that arrangements and provision for disabled persons, namely access and egress, sanitation facilities and viewing areas are provided and maintained for each event to the satisfaction of the Responsible Authorities.

4.109 The Premises Licence Holder will carry out a risk assessment for every event to consider the implications of attendance of children at the event. If appropriate information will be given out in advance to say that no-one under the age of 16 years should attend the event unless accompanied by an adult.

4.110 Entrance to any such entertainment shall be restricted so that persons under the appropriate age limit are not able to gain entry to such entertainment.

4.111 At the point of sale of tickets for events recommendations will be given upon the suitability of the entertainment and the attendance of children whether accompanied or not.

4.112 At events when children are present, parents and guardians will be advised to instruct children to contact security, stewards, police or first aiders if they become separated.

4.113 Staff at the event will be briefed with the protocol for appropriately escorting and caring for children until they are reunited with parents / guardians.

4.114 Where the event involves the display of cinematic films, the following certification shall be used on all promotional material, tickets and entrances:

- U Universal;
- PG Parental Guidance;
- 12/12A Passed only for viewing by a person aged 12 or over or persons under the age of 12 if accompanied by an adult;
- 15 Passed only for viewing by persons aged 15 or over;
- 18 Passed only for viewing by persons aged 18 or over.

4.115 Entrance to any such entertainment shall be restricted so that persons under the appropriate age limit are not able to gain entry to such entertainment.

4.116 Appropriate signage will be in place warning of any age restrictions.

Details for the reception, collection and disposal of litter and other waste

4.117 The Premises Licence Holder will appoint a waste management company which will produce a waste management plan for the Licensed Premises. The Waste Management Plan will include sufficient suitably trained and equipped staff who will be employed to collect litter during and after the event.

4.118 The Premises Licence Holder will also ensure that waste generated from sanitary facilities is properly disposed of with details being contained in the Waste Management Plan.

4.119 At least 21 days prior to any event a scheme for collection and clearance of litter from areas adjoining the Licensed Premises shall be submitted by the Premises Licence Holder to the Licensing Authority for approval, such approval not to be unreasonably withheld or delayed and clearance of litter shall be carried out in accordance with the approved scheme.

Terminal Hours

4.120 Unless agreed with Event Control and the Licensing Authority no outdoor performance shall continue beyond 22:30 on the day of the event.

4.121 All concessions and merchandising stalls shall close no later than 22:45 unless agreed with Event Control and the Licensing Authority

Community Liaison

4.122 The Premises Licence Holder will appoint a liaison officer to consult with local residents.

4.123 The Premises Licence Holder shall arrange two liaison meetings in any calendar year as it and the Licensing Authority may reasonably agree, arrange and attend a community liaison meeting to provide a mechanism for discussion between the Premises Licence Holder and the Licensing Authority and representatives of the local community of issues arising from previous and forthcoming events on the Licensed Premises.

Consultation, De-Brief and Urgent Amendments to Plans

4.124 The Premises Licence Holder shall provide a post-concert report 48 hours following an event, however if a concert is for two or more consecutive nights this must be provided the following day as soon as possible and no later than four hours before the opening of the event. A report dealing with the first or subsequent day of an event which is to be repeated the following day should consist of a copy of the incident log with a summary of any relevant issues and any proposed changes to any of the plans required by these conditions

4.125 Full and detailed consultation where required by the Event Management Plan will be undertaken through the Multi Agency Forum with the Licensing

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Authority and each of the Responsible Authorities and those persons/organisations who are involved in the safe running of the event.

4.126 Documents that are to be provided to the Licensing Authority shall be delivered by email or secure file transfer.

The meeting commenced at 2.02 pm and finished at 3.28 pm