



**Report to:** STAR Joint Committee  
**Date:** 24<sup>th</sup> March 2021  
**Report for:** Information and Decision  
**Report from:** Nichola Cooke, Assistant Director

**Report Title**

**Q3 5-STAR Performance 2020/21 and Proposed 2021/22 5 STAR Measures**

**Summary**

The purpose of this report is to:

- Inform STAR Joint Committee the 2020/21 Quarter 3 key performance measures of STAR Procurement
- Recommend the 5 STAR key performance measures for 21/22 for approval

**Recommendations**

The recommendation of this report is that the STAR Joint Committee:

- Note the content of the report and discuss the performance to the end of Quarter 3 for 2020/21
- Approve the new 5 STAR Measures for 21/22

**Contact person for access to background papers and further information:**

Name: Nichola Cooke  
Phone: 07711 454555

**Background**

Financial Impact:	Savings secured
Legal Impact:	No legal challenges to report
Human Resources Impact:	None
Asset Management Impact:	None
E-Government Impact:	None
Risk Management Impact:	No significant risks to report
Health and Safety Impact:	None

## 1. 5-STAR Q1 Progress Report

1.1. The Quarter 3 results are included in Appendix 1

## 2. 5 STAR Measures Proposal for 2020/21

2.1 Each year, STAR Procurements review the 5 STAR Measures to ensure they remain fit for purpose and continue to drive continuous improvement through stretched targets that are relevant to Council Priorities.

2.2 As the last year has been a difficult year and there remains uncertainty over what may be achievable over the next 12 months, we propose that a majority of targets remain the same. We are required to deliver income into the STAR budget and Board recommend that this figure is the 'in-year income target' set at the start of the new financial year rather than the historic £150K.

## 2.3 5 STAR Key Performance Measures Proposal 2021/22

Measure	Description	Target
Commercial	Ratified savings to be broken down into: <ul style="list-style-type: none"><li>- Revenue</li><li>- Capital</li><li>- Carry Over</li></ul>	£5.6m
	Return on Investment	2
	Income broken down by: <ul style="list-style-type: none"><li>- Long-term SLA</li><li>- One-off activity</li></ul>	Refer to Budget Report for £ as at Q3. This will alter slightly at Q4.
Communities	Social Value <ul style="list-style-type: none"><li>- Social Value Target Against Contract Value</li></ul>	25%
	Local Spend: <ul style="list-style-type: none"><li>- Local Authority spend as percentage of total controllable spend</li></ul>	50%
Compliance	Verified spend as percentage of total controllable spend	90%

## 3. Recommendations

3.1. It is recommended that:

- Note the content of the report and discuss the performance to the end of Quarter 3 for 2020/21
- Approve the 5 STAR Measures for 2021/22

## **Report Appendices**

1. 5-STAR 2020/21 Q3 Performance Management Results