

# TRAFFORD BOROUGH COUNCIL

## ANNUAL MEETING OF THE COUNCIL

26 MAY 2021

### PRESENT

The Worshipful the Mayor (Councillor Laurence Walsh), in the Chair.

C. Boyes (Deputy Mayor)	L. Dagnall	D. Morgan
D. Acton	J. Dillon	A. New
S. Adshead	N. Evans	J.D. Newgrosh
A. Akinola	M. Freeman	D.C. O'Sullivan
J.M. Axford	S.J. Gilbert	E. Patel
Dr. K. Barclay	J. Harding	K. Procter
J. Bennett	B. Hartley	T. Ross
Miss L. Blackburn	W. Hassan	J. Slater
J. E. Brophy	S. J. Haughey	S. Taylor
B. Brotherton	J. Holden	R. Thompson
D. Bunting	C. Hynes	M.J. Welton
D. Butt	D. Jarman	A. Western
T. Carey	D. Jerrome	D. Western
Dr. S. Carr	J. Lamb	M.P. Whetton
G. Carter	J. Lloyd	G. Whitham
K.G. Carter	S. Longden	A.M. Whyte
D.N. Chalkin	S. Maitland	A.J. Williams
R. Chilton	M. Minnis	B.G. Winstanley
G. Coggins	M. Mirza	J.A. Wright
M. Cordingley	A. Mitchell	Mrs. P. Young

### In attendance

Corporate Director of Governance and Community  
Strategy  
Senior Governance Officer

J. Le Fevre  
I. Cockill

### APOLOGIES

Apologies for absence were received from Councillors P. Myers and S. Thomas.

#### 1. MAYOR AND CHAIR OF COUNCIL

RESOLVED: That the Council notes that the term of office for the Mayor was extended at the Annual Meeting held on 25 November 2020 and that Councillor Laurence Walsh has been elected to serve as the Mayor and Chair of Council for the 2021/22 Municipal Year and that Mrs. Rachel Walsh was appointed as his Mayoress.

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**2. DEPUTY MAYOR AND VICE-CHAIR OF COUNCIL**

RESOLVED: That the Council notes that the term of office for the Deputy Mayor was extended at the Annual Meeting held on 25 November 2020 and that Councillor Chris Boyes has been elected to serve as the Deputy Mayor and Vice-Chair of Council for the 2021/22 Municipal Year and that Mrs. Pamela Boyes was appointed as his Deputy Mayoress.

**3. MINUTES**

That the Minutes of the Meeting of the Council held on 24 March 2021, be approved as a correct record and signed by the Chair.

**4. RESULTS OF ELECTIONS OF COUNCILLORS**

The Returning Officer submitted a report on the results of the Poll held on 6 May 2021 for the respective wards of the Borough.

The Mayor congratulated all those who were successfully elected and welcomed Councillors Jill Axford, Ged Carter, Daniel Chalkin, Shona Gilbert, Waseem Hassan, Sarah Haughey, Sue Maitand and Mussadak Mirza to their first Council Meeting and Councillors Louise Dagnall, Dolores O'Sullivan and Michael Whetton who were returning to the Council having served as Members in the past.

RESOLVED: That the list of newly elected Members and their Terms of Office be noted.

**5. LEADER OF THE COUNCIL AND MEMBERSHIP OF THE EXECUTIVE**

The Corporate Director of Governance and Community Strategy submitted a report concerning the Leader of the Council's term of office and advising on the appointment of the Executive and a Deputy Leader.

RESOLVED –

- (1) That the Council notes that Councillor Andrew Western continues as the Leader of the Council for a fixed term of office to the first Annual Meeting of the Council after his normal day of retirement as a councillor in 2023.
- (2) That the Council notes that the Leader of Council determines that the Executive shall comprise himself plus 9 Councillors.
- (3) That the Council notes that the Leader of the Council appoints the membership of the Executive and a Deputy Leader for the 2021/22 municipal year, as follows:

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<u>Councillor</u>	<u>PORTFOLIO</u>
Andrew Western	Leader of the Council (with portfolio responsibility for Sustainability and Climate Change)
Catherine Hynes (Deputy Leader)	Children's Services (with all statutory children's responsibilities)
Joanne Harding	Adult Social Care
Graham Whitham	Communities and Partnerships (with responsibility for Poverty Strategy)
Mike Freeman	Covid-19 Recovery and Reform
Liz Patel	Culture and Leisure
Stephen Adshead	Environmental and Regulatory Services
Tom Ross	Finance and Governance
Jane Slater	Health, Wellbeing and Equalities
James Wright	Housing and Regeneration
	<u>Non-Executive Portfolio</u>
Karina Carter	Lead Member for Education

- (4) That the Corporate Director of Governance and Community Strategy be authorised to make any amendments necessary to the Constitution as a result of these arrangements.

## 6. SHADOW EXECUTIVE

RESOLVED: That the membership of the Shadow Executive for the 2021/22 Municipal Year, as set out below, be noted:

<u>Councillor</u>	<u>PORTFOLIO</u>
Nathan Evans	Leader of the Opposition (with portfolio responsibility for Sustainability and Climate Change)
Patrick Myers (Deputy Leader)	Finance and Governance
Dr. Karen Barclay	Adult Social Care
Miss Linda Blackburn	Children's Services (with all statutory children's responsibilities)
Mussadak Mirza	Communities and Partnerships (with responsibility for Poverty Strategy)
Chris Boyes	Covid-19 Recovery and Reform
Dylan Butt	Culture and Leisure
Dave Morgan	Environmental and Regulatory Services
John Holden	Health, Wellbeing and Equalities
Daniel Chalkin	Housing and Regeneration
	<u>Non-Executive Portfolio</u>
Thomas Carey	Lead Member for Education

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## 7. COUNCIL COMMITTEES

The Corporate Director of Governance and Community Strategy submitted a report inviting the Council to agree the Committees of the Council, their size, political composition, membership and terms of reference for the 2021/22 Municipal Year.

In accordance with the provisions of the Local Government and Housing Act 1989, the Chief Executive had been notified of the following political groups on the Council:

Labour Group	- 40 Members
Conservative Group	- 17 Members
Liberal Democrats Group	- 3 Members
Green Party Group	- 3 Members

The regulations provided for the composition of Committees to be in accordance with the political balance of the 63 Members of the Council.

### RESOLVED –

- (1) That the composition of the various standing Committees, as set out in Appendix 1 to the report, be approved.
- (2) That the Terms of Reference for each Committee, as set out in Appendix 2 to the report, be approved.
- (3) That Council approves the membership of Committees for the 2021/22 Municipal Year, as set out below, including the appointment of each Committee Chair (CH) and Vice-Chair (V-CH) and notes the nominated Opposition Spokesperson (OS), where appropriate:

### ACCOUNTS AND AUDIT COMMITTEE

<b>LABOUR GROUP</b>	<b>CONSERVATIVE GROUP</b>	<b>LIBERAL DEMOCRATS GROUP</b>	<b>GREEN PARTY GROUP</b>
Councillors:	Councillors:	Councillors:	Councillors:
Barry Brotherton <b>CH</b> Ged Carter Mike Cordingley Waseem Hassan Judith Lloyd <b>V-CH</b> Rose Thompson	Chris Boyes <b>OS</b> Alan Mitchell	-	Geraldine Coggins

NON-VOTING CO-OPTEE (1) – Mrs. Jeannie Platt

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EMPLOYMENT COMMITTEE

<b>LABOUR GROUP</b>	<b>CONSERVATIVE GROUP</b>	<b>LIBERAL DEMOCRATS GROUP</b>	<b>GREEN PARTY GROUP</b>
Councillors:	Councillors:	Councillors:	Councillors:
David Acton Joanne Bennett <b>CH</b> David Jarman Steven Longden Dolores O'Sullivan Amy Whyte <b>V-CH</b> Aidan Williams	Chris Boyes <b>OS</b> John Holden	-	-

Substitute Members of Employment Committee:

<i>1 vacancy</i>	Michael Whetton	-	-
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LICENSING COMMITTEE

<b>LABOUR GROUP</b>	<b>CONSERVATIVE GROUP</b>	<b>LIBERAL DEMOCRATS GROUP</b>	<b>GREEN PARTY GROUP</b>
Councillors:	Councillors:	Councillors:	Councillors:
Jill Axford Barry Brotherton Sarah Haughey David Jarman <b>CH</b> Dolores O'Sullivan Sophie Taylor Simon Thomas <b>V-CH</b> Denise Western Barry Winstanley	Dan Bunting Dylan Butt <b>OS</b> John Holden Michael Whetton	Julian Newgrosh	Michael Welton

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**PLANNING DEVELOPMENT CONTROL COMMITTEE**

<b>LABOUR GROUP</b>	<b>CONSERVATIVE GROUP</b>	<b>LIBERAL DEMOCRATS GROUP</b>	<b>GREEN PARTY GROUP</b>
Councillors:	Councillors:	Councillors:	Councillors:
Akilah Akinola Louise Dagnall Ben Hartley <b>V-CH</b> Waseem Hassan Sue Maitland Simon Thomas Aidan Williams <b>CH</b> Barry Winstanley	Dan Bunting <b>OS</b> Daniel Chalkin Dave Morgan	Meena Minnis	Daniel Jerrome

**Substitute Members of the Planning Development Control Committee:**

David Acton Denise Western <i>vacancy</i>	Dr. Karen Barclay Michael Whetton	Jane Brophy	Michael Welton
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**STANDARDS COMMITTEE**

<b>LABOUR GROUP</b>	<b>CONSERVATIVE GROUP</b>	<b>LIBERAL DEMOCRATS GROUP</b>	<b>GREEN PARTY GROUP</b>
Councillors:	Councillors:	Councillors:	Councillors:
Dr. Serena Carr Jayne Dillon Shona Gilbert Adele New Kevin Procter <b>CH</b> Denise Western	John Holden <b>V-CH</b> Mussadak Mirza Patrick Myers	Julian Newgrosh	Geraldine Coggins

**Non-Voting Co-optees (5)**

2 Parish Representatives: Mr. A. Rudden and 1 *vacancy*  
3 Independent Members: Mr. D. Goodman, Mr. C. Griffiths and  
Mr. R. Brown

Independent Persons of the Hearing Panel (2)  
(under Section 28 of the Localism Act 2011): Ms. N. Jackson and  
Mr. M. Whiting

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**SCRUTINY COMMITTEE**

<b>LABOUR GROUP</b>	<b>CONSERVATIVE GROUP</b>	<b>LIBERAL DEMOCRATS GROUP</b>	<b>GREEN PARTY GROUP</b>
Councillors:	Councillors:	Councillors:	Councillors:
David Acton <b>CH</b> Jill Axford Ged Carter Louise Dagnall Kevin Procter Rose Thompson Barry Winstanley	Dylan Butt Robert Chilton <b>V-CH</b> Mussadak Mirza	Julian Newgrosh	-

Ex-Officio, Non-Voting Member (2)

Chair of Health Scrutiny Committee – Councillor Dr. Karen Barclay  
Chair of Children and Young People’s Scrutiny Committee – Councillor  
Denise Western

**HEALTH SCRUTINY COMMITTEE**

<b>LABOUR GROUP</b>	<b>CONSERVATIVE GROUP</b>	<b>LIBERAL DEMOCRATS GROUP</b>	<b>GREEN PARTY GROUP</b>
Councillors:	Councillors:	Councillors:	Councillors:
Akilah Akinola Dr. Serena Carr Mike Cordingley Shona Gilbert Ben Hartley Judith Lloyd Sophie Taylor <b>V-CH</b>	Dr. Karen Barclay <b>CH</b> Rob Chilton Alan Mitchell Miss Linda Blackburn	-	-

Ex-Officio, Non-Voting Member (2)

Chair of Scrutiny Committee – Councillor David Acton  
Chair of Children and Young People’s Scrutiny Committee – Councillor  
Denise Western

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CHILDREN AND YOUNG PEOPLE'S SCRUTINY COMMITTEE

<b>LABOUR GROUP</b>	<b>CONSERVATIVE GROUP</b>	<b>LIBERAL DEMOCRATS GROUP</b>	<b>GREEN PARTY GROUP</b>
Councillors:	Councillors:	Councillors:	Councillors:
Joanne Bennett Jayne Dillon Sarah Haughey Steven Longden Sue Maitland Adele New Denise Western <b>CH</b> Amy Whyte	Miss Linda Blackburn Thomas Carey Mrs. Patricia Young <b>V-CH</b>	-	-

Ex-Officio, Non-Voting Member (2)

Chair of Scrutiny Committee – Councillor David Acton  
Chair of Health Scrutiny Committee – Councillor Dr. Karen Barclay

**CO-OPTED MEMBERS FOR EDUCATION MATTERS:**

Church Representatives (Voting Members) (2)

Church of England: *vacancy*  
Roman Catholic: *vacancy*

Parent-Governor Representatives (Voting Members) (3)

Primary: *vacancy*  
Secondary: *vacancy*  
Special: *vacancy*

Teacher Representatives (Non-Voting Members) (3)

Primary: *vacancy*  
Secondary: *vacancy*  
Special: *vacancy*



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- (4) That the Council approves the terms of reference of the Licensing Sub-Committees and appoints their membership, as follows:

PUBLIC PROTECTION SUB-COMMITTEE

<b>LABOUR GROUP</b>	<b>CONSERVATIVE GROUP</b>	<b>LIBERAL DEMOCRATS GROUP</b>	<b>GREEN PARTY GROUP</b>
Councillors:	Councillors:	Councillors:	Councillors:
Jill Axford Barry Brotherton David Jarman <b>CH</b> Sophie Taylor Simon Thomas <b>V-CH</b> Barry Winstanley	Dylan Butt <b>OS</b> Michael Whetton	-	Michael Welton

[5 Substitutes: Councillors Dan Bunting, Sarah Haughey, John Holden, Dolores O’Sullivan and Denise Western.]

LICENSING SUB-COMMITTEE

Membership to be drawn from all members of the Licensing Committee.

Order of priority for Chairing a meeting applies when more than one of the appointed chairs is a member of the same Sub-Committee.

**CHAIRS**

**ORDER OF  
PRIORITY**

Councillors:

David Jarman	1	Chair of Licensing
Simon Thomas	2	Vice-Chair of Licensing
Dylan Butt	3	Opposition Spokesperson
Barry Brotherton	4	Member of Licensing
Sophie Taylor	5	Member of Licensing

SAFETY AT SPORTS GROUNDS SUB-COMMITTEE

<b>LABOUR GROUP</b>	<b>CONSERVATIVE GROUP</b>	<b>LIBERAL DEMOCRATS GROUP</b>	<b>GREEN PARTY GROUP</b>
Councillors:	Councillors:	Councillors:	Councillors:
Ged Carter <b>V-CH</b> Amy Whyte <b>CH</b>	John Holden	-	-

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- (5) That the Appointments and Appeals Panel be formally appointed and its membership be drawn from all Members of the Council.
- (6) That the Council appoints to the Health and Wellbeing Board, as set out below and the Board be recommended to endorse the Council's Membership:

HEALTH AND WELLBEING BOARD

<b>LABOUR GROUP</b>	<b>CONSERVATIVE GROUP</b>	<b>LIBERAL DEMOCRATS GROUP</b>	<b>GREEN PARTY GROUP</b>
Councillors:	Councillors:	Councillors:	Councillors:
Executive Member for Health, Wellbeing and Equalities	Shadow Executive Member for Health, Wellbeing and Equalities	Jane Brophy	-
Executive Member for Adult Social Care			
Executive Member for Children's Services			

Officer(s) and External Partners:

- Corporate Director of Children's Services
- Corporate Director of Adult Services
- Director of Public Health
- NHS Trafford Clinical Commissioning Group (3 representatives: Chair, Chief Operating Officer and Clinical Director/Representative)
- Chair of Health Watch
- Third Sector (2 representatives)
- Independent Chair Local Safeguarding Board
- Chair of the Safer Trafford Partnership – Greater Manchester Police
- Chair of the Trafford Sports and Physical Activity Partnership
- Chief Executive Officers of health care providers (2): (Manchester University NHS Foundation Trust and Greater Manchester West Mental Health NHS Foundation Trust)
- Greater Manchester Fire and Rescue Service Representative
- Greater Manchester Health and Social Care Partner Representative

- (7) That the Council delegates to the Chief Executive, in accordance with the written request of the relevant Group Leader, the power and authority to change the membership of committees and sub-committees as may be needed from time to time.

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**8. APPOINTMENTS TO OUTSIDE AND INDEPENDENT BODIES**

The Chief Executive submitted a report proposing the appointment of representatives to outside and independent bodies relating to the service areas and functions of the Council for the 2021/22 Municipal Year.

The report also requested the Council to note the representatives on those outside and independent bodies whose activities relate to Executive functions which had been confirmed by the Leader of the Council.

RESOLVED –

- (1) That approval be given to the appointment of representatives to those outside and independent bodies set out in Appendix 1 to the report.
- (2) That the Council notes the representatives appointed by the Leader of the Council to those outside, independent and Executive bodies set out in Appendix 2 to the report.
- (3) That the Chief Executive, in consultation with the relevant Group Leader(s), be delegated authority to appoint members to any outside body vacancy that remains or arises after this Annual Meeting and to any other bodies to which the Council is required to make appointments (and when such appointments specifically relate to Council functions, to report back to Council on any changes or new appointments so made).
- (4) That the persons named in Appendix 3, to the report, be authorised to sit on the Statutory School Appeals Committee for the 2021/22 Municipal Year and that the Corporate Director of Governance and Community Strategy be delegated authority to make changes to this list and to set up School Admission Appeals Committees including the appointment of Chairs.

**9. TIMETABLE OF COUNCIL AND COMMITTEE MEETINGS**

RESOLVED –

- (1) That the timetable of Council and Committee meetings for the 2021/22 Municipal Year be approved.
- (2) That Council notes that, with the return to a normal meeting programme, the previous arrangements in relation to the extension of the six month attendance rule will no longer apply.

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## **10. DELEGATED DECISIONS AND URGENT ACTION FOR COMMITTEES**

RESOLVED –

- (1) That where, under the approved Scheme of Delegation, decisions may be taken by officers in consultation with non-Executive Members, then in the absence of any specific arrangements having been made, the officer shall consult the appropriate Chair, Vice-Chair and Opposition Spokesperson.
- (2) That, in situations which require emergency action, the Chief Executive or the appropriate officer, in consultation with the Chair and Vice-Chair of the Committee concerned and the Opposition Spokesperson where appropriate (or their respective nominees), be authorised to deal from this date until the Annual Meeting of the Council in 2022, with any matters of urgency or any other matter that cannot conveniently be deferred to the next ordinary meeting of the Committee, subject to later report, for information, to the Committee in question.

## **11. DELEGATION OF FUNCTIONS**

The Corporate Director of Governance and Community Strategy and Monitoring Officer submitted a report confirming the arrangements for the delegation of Council (non-Executive) and Executive functions and seeking to amend the Constitution of the Council to incorporate these arrangements if necessary.

RESOLVED –

- (1) That Council notes that Executive functions not covered by the Officers' Scheme of Delegation are delegated by the Leader of the Council as follows:
  - (a) functions are delegated to all individual Executive Members in accordance with the Executive Members' Scheme of Delegation, as set out in Part 3 of the Constitution;
  - (b) all other functions are delegated to the Executive.
- (2) That the Scheme of Delegation to Officers, as set out in Part 3 of the Constitution, be approved.
- (3) That the Corporate Director of Governance and Community Strategy be authorized, if necessary, to amend the Constitution of the Council in accordance with and as a consequence of this report and other decisions made by Council at this Annual Meeting.
- (4) That Council notes that further changes may be required to the Officer Scheme of Delegation during the year and that the Corporate Director of Governance and Community Strategy be authorised to amend the Constitution following consultation with the Leader and Chief Executive.

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**12. CONSTITUTIONAL REVIEW: EMPLOYMENT PROCEDURES**

The Corporate Director of Governance and Community Strategy submitted a report advising on a review of the Council's Constitution in respect of Human Resources' procedures and detailing the amendments recommended as a result of the review.

RESOLVED: That the Constitutional amendments outlined in the report relating to the Standing Orders in relation to the appointment of Political Assistants and also to the provisions relating to political neutrality and Politically Restricted Posts in the Employees' Code of Conduct, be approved.

**13. REPORT ON SPECIAL URGENCY DECISIONS**

In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Corporate Director of Governance and Community Strategy submitted a report detailing Executive Key Decisions which had been taken under Special Urgency provisions set out in Regulation 11, since the previous Annual Meeting held on 25 November 2020.

RESOLVED: That the content of the report be noted.

The meeting commenced at 6.12 p.m. and finished at 6.25 p.m.