



Report to: STAR Joint Committee
Date: 16th March 2022
Report for: Information/Discussion
Report of: Assistant Director's STAR

Report Title

STAR Procurement Continuous Improvement Update

Summary

The purpose of this report is to update STAR Joint Committee on the continuous improvements made against our STAR Business Plan 2021-24

Recommendations

The recommendation of this report is that the STAR Joint Committee:

- Discuss and give consideration of the continuous improvements made against our STAR Business Plan 2021-24 and future plans

Contact person for access to background papers and further information:

Name: Elizabeth Mckenna and Nichola Cooke
Phone: 07811983687 07711 454555

Background

Financial Impact:	None
Legal Impact:	None
Human Resources Impact:	None
Asset Management Impact:	None
E-Government Impact:	None
Risk Management Impact:	None
Health and Safety Impact:	None

Consultation

No public consultation required

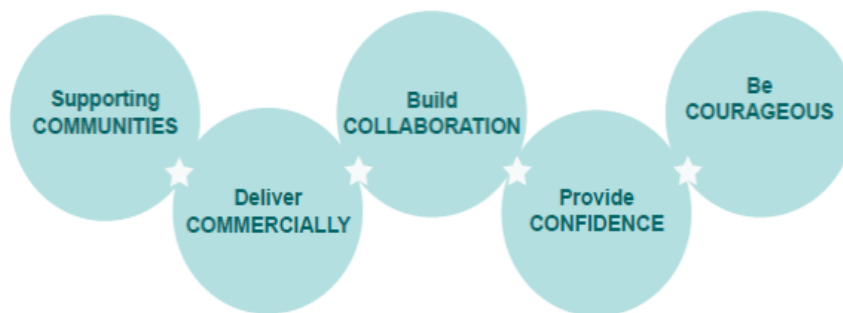
1. Background

- 1.1. The STAR Business Plan 2021-24 was launched in January 2021. This sets the strategic direction for STAR over the next three years, including our vision, objectives and enablers.

Our Vision

Leading Transformation Through
Procurement and Co-Operation

Our Objectives



Our Enablers



2. Continuous Improvement Group

- 2.1. The STAR Continuous Improvement Group (CIG) met in February, Roles and Responsibilities for STAR Legal/Legal Teams/STAR was discussed and will be shared within each partner council. An update was provided on the CPR Review, the National Procurement Policy Statement (NPPS), Social Value, electronic signatures and Intend.

- 2.2. Discussions around insourcing began, in terms of an agreed and consistent way of considering insourcing prior to procurement.

3. Supporting Communities

3.1. Social Value

See report on Social Value Portal and Community Impact Fund (CIF)

2.3 Real Living Wage

See report on Real Living Wage.

2.3 Resources: Recruitment and Retention

During the last quarter year there has been a high turnover of staff, including senior posts within the STAR team. Whilst we have been successful in our recent recruitment, and have been able to promote from within as well as appoint external candidates, recruitment and retention is becoming very challenging.

There are a lot of vacancies currently being advertised by public sector partners across Greater Manchester and Central Government, and STAR are struggling to remain competitive in terms of salaries. Roles advertised are mainly for sole organisations and are deemed 'easier' than working in a multi-partner organisation and one that is continually growing.

Agency staff continue to help us to deliver the income generation work, thereby mitigating any impact on service delivery to our Partners, however there is a cost to this in terms of agency fees

2.4 Resources: Trafford Time to Shine Awards

Four STAR staff were nominated for Trafford Council Time to Shine awards, with two receiving highly Commended.

4. Deliver Commercially

4.1. Income Plan for 2021/22

A number of commissions have been secured and are being delivered by the Development Team, as well as a number of new opportunities that are currently being scoped and proposals drafted. A pipeline of income work for 2022/23 is currently under development.

3.2 Commercial Contract Management (CCM)

The CCM pilot has delayed slightly due staff turnover some months ago but we have recently recruited an internal candidate into this role with a start date of 1st March 2022. In the meantime two of our Heads of Strategic Procurement (HOSPs) have stepped in to undertake some negotiations, albeit no cash secured from those negotiations as yet but a commitment from the providers to discuss further. A full review of the top 20 suppliers is required and will be undertaken in conjunction with officers in our partner organisations from 1st March and an update will be provided at the next meeting.

5. Build Collaboration

5.1. In-tend

5.1.1. The implementation of In-tend system for the STAR Contracts Register and work planning is now live. The STAR Contracts Register has been uploaded in to the system and the STAR team have been trained in using it. There are a number of issues that In-tend need to resolve in order for us to have greater functionality of the system e.g. work plans.

5.1.2. We are continuing to resolve the outstanding issues with In-tend as well as continue the training and preparation for roll-out across Rochdale, Trafford and Tameside Councils. The focus is currently on data cleansing and each Authority is responsible for developing their own implementation plans. STAR are working with key link Officers in each Council as well as continuing liaison with Stockport Council who are providing advice and feedback from their implementation.

5.2. STAR Chamber

STAR Category Managers presented at STAR Chamber in January to provide an update on progress in terms of Category Strategies, Social Value, spend and pipeline. STAR Chamber delivered a very positive outcome on progress with the category strategies, next steps are to update the strategies with a detailed focus on market stability and risk management. A workshop has been scheduled to establish what is required and to provide training on risk management. This allows the middle managers to present to senior managers within STAR and to own and direct progress.

6. Provide Confidence

6.1. Work Streams

There are 3 work streams within the Delivery Team, Social Value, Simplify and Systems, the HOSPs presented a Work Stream Update to Wider Leadership and the Delivery Team with regards to progress to date and plans for 2022. Following a refresh of each workstream they are focussed on our 12 Steps to

Social Value, Tableau/Intend and pipeline planning, simplifying procedures and processes and removing barriers via a full review of documentation.

6.2. New Procurement Regulations

No new updates have been made on the new Regulations since last update.

6.3. National Procurement Policy Statement (NPPS)

We continually update the National Procurement Policy Statement (NPPS) action plan and have shared with the CIG.

6.3 Data SLA with Stockport MBC

The SLA with Stockport Council to support our data management through Tableau has been expanded. The scope now includes new data runs and reports including transparency, work plans, exemptions/modifications and the annual 'Know Your Business' review of activity. This is in place for a 12 month period and is being funded by a vacant Business Improvement Officer post with in the Development Team.

7. Be Courageous

7.1. National & Regional Events

STAR Procurement have presented/delivered training at the following regional and national groups:

- I-Network Annual Conference - How Data Drives Better Procurement, Savings and Social Value
- GM Real Living Wage City Region Group
- GM Mayoral Priorities and Group
- National Social Value Task Force and its associated sub-groups.

8. Recommendations

It is recommended that STAR Joint Committee:

- Discuss and give consideration of the continuous improvements made against our STAR Business Plan 2021-24 and future plans.