

COVID compliance risk assessment

Event Name: Pumped + Red Laser&Social Service 01/02

Date: 01.04.2022 - 02.04.2022

Venue: Ashburton House / Sixtrees

Address: Ashburton House/Ashburton Road East, Trafford Park Rd, Trafford Park, Manchester M17 1BN

OVERVIEW In the event that Social Distancing measures are put in place, the event will be postponed. As per the Government announcement on 8th December, events are able to go ahead with normal effect we will still be vigilant with our Health & Safety procedures and high attention will be placed on hygiene. With an event cap under 500 COVID passports will not be necessary but we will continue to push for guests to show a negative lateral flow test upon entry. We will stay up to date with the current local guidelines and restrictions around Covid:19 and liaise with Grame Dixon (Trafford Council Environmental Health) in order to deliver the event safely and as per the current event guidelines at the time of the event. We will be prepared for the following:

ENTRANCE & EXIT PLAN

- Ingress set up to have barriers with clear markings upon entry point
- All staff & security to be equipped with required PPE equipment.
- All staff to be tested & cleared of COVID-19 with temperature checks.
- Covid:19 passports may be required at time of event if we see any changes, if so Staff & Security will be briefed in advance.
- All staff & security to be provided with relevant COVID compliant briefing to ensure social distancing in the queue and any further measures within the venue.
- Temperature checks upon request at entry
- Local taxi numbers visible at point of exit, to ensure there is no congregating outside of the venue.
- Masks available for attendees upon request
- A number of on site rapid testing kits for anyone who cannot show a test result.
- Hand Sanitiser station at point of entry
- Event will be advertised as ticket only in order to minimise and discourage additional people turning up at the event.

CUSTOMER COMMUNICATIONS -

Attendees will be emailed a number of times in advance of the show, informing them of the current local guidelines, and any relevant event information to ensure they are best prepared for the event. This may include;

- Must arrive in a mask
- Must keep distance in the queue
- Must be able to provide proof of a negative covid test or vaccination.
- Temperature checks will be taken upon arrival
- Encourage attendees to download test and trace app if still in place
- Asked to stay at home if they have been experiencing symptoms in the past 7 days, or been in the company of someone with symptoms.

- We will also send out local taxi numbers and encourage pre booked travel for after the event in order to ensure there is minimal crowding after the event.

- All of the above will also be published and promoted through our social media platforms to further ensure receipt of our attendees.

STAFF & SUPPLIERS -

- All staff, performers and suppliers will receive a copy of our finalised Covid:19 compliance plan and risk assessment via email ahead of the event.

- All staff, performers and suppliers may be required to provide a negative test result / Covid passport on the day of the event. (subject to government guidelines)
- On site rapid tests will be available for staff, performers and suppliers who are unable to provide covid passport or proof of negative test result.
- All food vendors to provide internet health & safety risk assessments & regulated documentation to ensure COVID compliance is fulfilled.

HYGIENE -

- Hand Sanitisers will be placed at key areas around the venue
- Ongoing toilet cleaning throughout the event, including regular door handle cleaning.
- Masks available free of charge for attendees

DISTANCING -

As previously suggested we would not carry out this event if Social Distancing was in place, however the site is very big for the number of attendees we are expecting, so attendees will have more than enough room to keep their distance from others if needed or desired.