

## Scrutiny Work Flow

### **Annual Council**

Any changes to Scrutiny Agreed – appointment of Chair, Vice Chairs and Committee Members



**Scrutiny Training with all Scrutiny Members**



**Informal Meeting of Scrutiny with the Relevant Executive Member and Senior Officer**



**Members meet informally to discuss Work Programme Topics/Task and Finish groups**



**Chair and Vice Chair meet to discuss and final topic selection based on the topic selection criteria**



**Topic/Task and Finish Scoping exercise conducted**



**CLT and the Executive informed of Scrutiny Topics**



**Council updated throughout the municipal year on the work of Scrutiny**



**Recommendations at the conclusion of topics submitted to the Executive**



**End of year Committee reports written for the Annual Review of Scrutiny**



**All Members and CLT invited the Annual Review of Scrutiny**



**Annual Review of Scrutiny**



**Annual Council**