

TRAFFORD BOROUGH COUNCIL

ANNUAL MEETING OF THE COUNCIL

25 MAY 2022

PRESENT

The Worshipful the Mayor (Councillor Laurence Walsh), in the Chair.

C. Boyes (Deputy Mayor)	S.J. Gilbert	K. Procter
D. Acton	J. Harding	T. Ross
S. Adshead	B. Hartley	J. Slater
A. Akinola	W. Hassan	T. O'Brien
J.M. Axford	S. J. Haughey	S. Taylor
J. Bennett	J. Holden	S. Thomas
Miss L. Blackburn	C. Hynes	R. Thompson
J. E. Brophy	D. Jarman	M.J. Welton
B. Brotherton	F. Hornby	S. Procter
D. Bunting	D. Jerrome	A. Western
D. Butt	J. Lloyd	D. Western
G. Carter	S. Maitland	M.P. Whetton
K.G. Carter	M. Minnis	G. Whitham
D.N. Chalkin	W. Jones	A.M. Whyte
G. Coggins	M. Mirza	A.J. Williams
L. Dagnall	J. Leicester	B.G. Winstanley
R. Duncan	D. Morgan	J.A. Wright
S. G. Ennis	A. New	Mrs. P. Young
M. Freeman	D.C. O'Sullivan	S. Zhi
W. Frass	E. Patel	

In attendance

Chief Executive	S. Todd
Corporate Director of Children's Services	J. McGregor
Director of Finance and Systems	G. Bentley
Director of Legal and Governance and Monitoring Officer	D. Sykes
Governance Manager	J. Addison
Business Support Officer	E. Gorman
Senior Governance Officer	I. Cockill

APOLOGIES

Apologies for absence were received from Councillors Dr. S. Carr, P. Myers and J.D. Newgrosh.

1. MAYOR AND CHAIR OF COUNCIL

It was proposed, seconded, supported and

RESOLVED: That Councillor Chris Boyes be and is hereby elected Mayor of the Borough of Trafford for the forthcoming Municipal Year.

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The retiring Mayor invested the Mayor with the Chain and Badge of Office before Councillor Boyes took the Chair.

**THE WORSHIPFUL THE MAYOR
(COUNCILLOR CHRIS BOYES) IN THE CHAIR**

The Mayor returned thanks to the Council for his election and announced that Reverend Hill of Ashton on Mersey United Reformed Church and Reverend Sherratt of St. John the Divine Church, Brooklands would act as his Chaplains for his mayoral year.

2. APPOINTMENT OF DEPUTY MAYOR AND VICE CHAIR OF COUNCIL

It was proposed, seconded, supported and

RESOLVED: That Councillor Dolores O'Sullivan be and is hereby appointed Deputy Mayor of the Borough of Trafford for the ensuing Municipal Year.

The Mayor invested Councillor O'Sullivan with the Chain and Badge of Office and presented a bouquet of flowers.

3. APPOINTMENT OF MAYORESS

The Mayor announced that his wife Mrs. Pamela Boyes, would act as his Mayoress during the ensuing year.

The retiring Mayoress invested the Mayoress with the Chain and Badge of Office and presented her with a bouquet of flowers.

4. APPOINTMENT OF DEPUTY CONSORT

The Deputy Mayor informed the Council that Mrs. Joan Smith, would act as her Deputy Consort during the ensuing year.

The Mayoress invested the Deputy Consort with the Chain and Badge of Office and presented her with a bouquet of flowers.

5. VOTE OF THANKS

It was proposed, seconded, supported and

RESOLVED: That the Council hereby place on record their appreciation for the manner in which Councillor Laurence Walsh has carried out his duties as Mayor of the Borough of Trafford during his period of office and tender to him their best thanks in that connection. They also express their gratitude to his wife, Mrs. Rachel Walsh for the manner in which she has acted as his Mayoress.

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The Mayor presented the retiring Mayor with a replica of the Badge of Office and a framed photograph.

The Mayoress presented the retiring Mayoress with a replica of the Badge of Office and a bouquet of flowers.

The retiring Mayor then responded to the vote of thanks.

6. MINUTES

RESOLVED: That the Minutes of the Meeting of the Council held on 23 March 2022, be approved as a correct record and signed by the Chair.

7. RESULTS OF ELECTIONS OF COUNCILLORS

The Returning Officer submitted a report on the results of the Poll held on 5 May 2022 for the respective wards of the Borough.

The Mayor congratulated all those who were successfully elected and welcomed Councillors Rob Duncan, Shaun Ennis, Will Frass, Fianna Hornby, Will Jones, Jane Leicester, Tony O'Brien and Shengke Zhi to their first Council Meeting and Councillor Shirley Procter who was returning to the Council having served as Member in the past.

RESOLVED: That the list of newly elected Members and their Terms of Office be noted.

8. LEADER OF THE COUNCIL AND EXECUTIVE ARRANGEMENTS

The Director of Legal and Governance submitted a report concerning the Leader of the Council's term of office and advising on the appointment of the Executive and a Deputy Leader.

RESOLVED –

- (1) That the Council notes that Councillor Andrew Western continues as the Leader of the Council for a fixed term of office to the first Annual Meeting of the Council after his normal day of retirement as a councillor in 2023.
- (2) That the Council notes that the Leader of Council determines that the Executive shall comprise himself plus 9 Councillors.
- (3) That the Council notes that the Leader of the Council appoints the membership of the Executive and a Deputy Leader for the 2022/23 municipal year, as follows:

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CouncillorPORTFOLIO

Andrew Western

Leader of the Council (with portfolio responsibility for Corporate Plan and Communications)

Catherine Hynes (Deputy Leader)

Children's Services (with all statutory children's responsibilities)

Karina Carter

Adult Social Care

Aidan Williams

Climate Change and Transport Strategy

Joanne Harding

Culture, Leisure and Strategic Partnerships (with responsibility for the Trafford Poverty Strategy)

Liz Patel

Economy and Regeneration

Stephen Adshead

Environmental Services

Tom Ross

Finance and Governance

Jane Slater

Health and Wellbeing and Equalities

James Wright

Housing and Neighbourhoods

Non-Executive Portfolio

Adele New

Lead Member for Education

- (4) That the role of the Lead Member for Education, as detailed in the report and the appointment made by the Leader of the Council, set out in (3) above, be noted.
- (5) That the membership of the Shadow Executive for the 2022/23 Municipal Year, as set out below, be noted:

CouncillorSHADOW PORTFOLIO

Miss Linda Blackburn

Leader of the Opposition (with portfolio responsibility for Corporate Plan and Communications)

Michael Whetton

Adult Social Care

Miss Linda Blackburn

Children's Services (with all statutory children's responsibilities)

Daniel Chalkin (Deputy Leader)

Climate Change and Transport Strategy

Dylan Butt

Culture, Leisure and Strategic Partnerships (with responsibility for the Trafford Poverty Strategy)

Mussadak Mirza

Economy and Regeneration

Dave Morgan

Environmental Services

Dave Morgan

Finance and Governance

Michael Whetton

Health and Wellbeing and Equalities

Daniel Chalkin

Housing and Neighbourhoods

Non-Executive Shadow Portfolio

Miss Linda Blackburn

Lead Member for Education

- (6) That the Director of Legal and Governance be authorised to make any amendments necessary to the Constitution as a result of these arrangements.

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9. COUNCIL COMMITTEES

The Director of Legal and Governance submitted a report inviting the Council to agree the Committees of the Council, their size, political composition, membership and terms of reference for the 2022/23 Municipal Year.

In accordance with the provisions of the Local Government and Housing Act 1989, the Chief Executive had been notified of the following political groups on the Council:

Labour Group	- 41 Members
Conservative Group	- 13 Members
Liberal Democrats Group	- 5 Members
Green Party Group	- 4 Members

The regulations provided for the composition of Committees to be in accordance with the political balance of the 63 Members of the Council.

RESOLVED –

- (1) That the Standing Committees and their composition, as set out in Appendix 1 to the report, be approved.
- (2) That the Terms of Reference for each Committee, as set out in Appendix 2 to the report, be approved.
- (3) That Council approves the membership of Committees for the 2022/23 Municipal Year, as set out below, including the appointment of each Committee Chair (CH) and Vice-Chair (V-CH) and notes the nominated Opposition Spokesperson (OS), where appropriate:

ACCOUNTS AND AUDIT COMMITTEE

LABOUR GROUP	CONSERVATIVE GROUP	LIBERAL DEMOCRATS GROUP	GREEN PARTY GROUP
Councillors:	Councillors:	Councillors:	Councillors:
Barry Brotherton CH Ged Carter Waseem Hassan Judith Lloyd V-CH Rose Thompson Graham Whitham	Dave Morgan OS Michael Whetton	Shaun Ennis	-

NON-VOTING CO-OPTEE (1) – Mrs. Jeannie Platt

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EMPLOYMENT COMMITTEE

LABOUR GROUP	CONSERVATIVE GROUP	LIBERAL DEMOCRATS GROUP	GREEN PARTY GROUP
Councillors:	Councillors:	Councillors:	Councillors:
David Acton Joanne Bennett CH Mike Freeman Fianna Hornby Dolores O'Sullivan Amy Whyte V-CH	Daniel Chalkin OS Rob Duncan	Shaun Ennis	-

Substitute Members of Employment Committee:

<i>1 vacancy</i>	<i>1 vacancy</i>	-	-
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LICENSING COMMITTEE

LABOUR GROUP	CONSERVATIVE GROUP	LIBERAL DEMOCRATS GROUP	GREEN PARTY GROUP
Councillors:	Councillors:	Councillors:	Councillors:
Jill Axford Barry Brotherton Sarah Haughey David Jarman CH Will Jones Tony O'Brien Dolores O'Sullivan Sophie Taylor Simon Thomas V-CH Barry Winstanley	Dylan Butt OS John Holden Michael Whetton	Julian Newgrosh	Jane Leicester

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PLANNING DEVELOPMENT CONTROL COMMITTEE

LABOUR GROUP	CONSERVATIVE GROUP	LIBERAL DEMOCRATS GROUP	GREEN PARTY GROUP
Councillors:	Councillors:	Councillors:	Councillors:
Akilah Akinola Louise Dagnall Ben Hartley CH Waseem Hassan Shirley Procter Simon Thomas Laurence Walsh Barry Winstanley V-CH	Dan Bunting Daniel Chalkin OS Dave Morgan	Meena Minnis	Michael Whelton

Substitute Members of the Planning Development Control Committee:

Shona Gilbert Sue Maitland Tony O'Brien Kevin Procter	Michael Whetton	Jane Brophy	Geraldine Coggins
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STANDARDS COMMITTEE

LABOUR GROUP	CONSERVATIVE GROUP	LIBERAL DEMOCRATS GROUP	GREEN PARTY GROUP
Councillors:	Councillors:	Councillors:	Councillors:
Dr. Serena Carr Shona Gilbert David Jarman Sue Maitland Adele New Kevin Procter CH Denise Western	Mussadak Mirza Mrs. Patricia Young V-CH	Will Frass	Daniel Jerrome

Non-Voting Co-optees (5)

2 Parish Representatives: Mr. A. Rudden and 1 *vacancy*
3 Independent Members: Mr. D. Goodman, Mr. C. Griffiths and
Mr. R. Brown

Independent Persons of the Hearing Panel (2)
(under Section 28 of the Localism Act 2011): Ms. N. Jackson and
Mr. M. Whiting

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SCRUTINY COMMITTEE

LABOUR GROUP	CONSERVATIVE GROUP	LIBERAL DEMOCRATS GROUP	GREEN PARTY GROUP
Councillors:	Councillors:	Councillors:	Councillors:
David Acton CH Jill Axford Ged Carter Kevin Procter Rose Thompson Laurence Walsh Barry Winstanley	Dylan Butt V-CH Shengke Zhi	Will Frass	Geraldine Coggins

Ex-Officio, Non-Voting Member (2)

Chair of Health Scrutiny Committee – Councillor Michael Whetton
Chair of Children and Young People’s Scrutiny Committee – Councillor
Denise Western

HEALTH SCRUTINY COMMITTEE

LABOUR GROUP	CONSERVATIVE GROUP	LIBERAL DEMOCRATS GROUP	GREEN PARTY GROUP
Councillors:	Councillors:	Councillors:	Councillors:
Akilah Akinola Shona Gilbert Ben Hartley Sarah Haughey Judith Lloyd Tony O’Brien Sophie Taylor V-CH	Michael Whetton CH Mrs. Patricia Young	Jane Brophy	Jane Leicester

Ex-Officio, Non-Voting Member (2)

Chair of Scrutiny Committee – Councillor David Acton
Chair of Children and Young People’s Scrutiny Committee – Councillor
Denise Western

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CHILDREN AND YOUNG PEOPLE'S SCRUTINY COMMITTEE

LABOUR GROUP	CONSERVATIVE GROUP	LIBERAL DEMOCRATS GROUP	GREEN PARTY GROUP
Councillors:	Councillors:	Councillors:	Councillors:
Joanne Bennett Louise Dagnall Fionna Hornby Sue Maitland Shirley Procter Denise Western CH Graham Whitham Amy Whyte	Miss Linda Blackburn V-CH Rob Duncan	-	Michael Welton

Ex-Officio, Non-Voting Member (2)

Chair of Scrutiny Committee – Councillor David Acton

Chair of Health Scrutiny Committee – Councillor Michael Whetton

CO-OPTED MEMBERS FOR EDUCATION MATTERS:

Church Representatives (Voting Members) (2)

Church of England: *vacancy*

Roman Catholic: *vacancy*

Parent-Governor Representatives (Voting Members) (3)

Primary: *vacancy*

Secondary: *vacancy*

Special: *vacancy*

Teacher Representatives (Non-Voting Members) (3)

Primary: *vacancy*

Secondary: *vacancy*

Special: *vacancy*

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- (4) That the Council approves the terms of reference of the Licensing Sub-Committees and appoints their membership, as follows:

PUBLIC PROTECTION SUB-COMMITTEE

LABOUR GROUP	CONSERVATIVE GROUP	LIBERAL DEMOCRATS GROUP	GREEN PARTY GROUP
Councillors:	Councillors:	Councillors:	Councillors:
Jill Axford Barry Brotherton David Jarman CH Sophie Taylor Simon Thomas V-CH Barry Winstanley	Dylan Butt OS John Holden	Julian Newgrosh	-

[5 Substitutes: Councillors Sarah Haughey, Will Jones, Tony O'Brien, Dolores O'Sullivan and Michael Whetton.]

LICENSING SUB-COMMITTEE

Membership to be drawn from all members of the Licensing Committee.

Order of priority for Chairing a meeting applies when more than one of the appointed chairs is a member of the same Sub-Committee.

CHAIRS

ORDER OF PRIORITY

Councillors:

David Jarman	1	Chair of Licensing
Simon Thomas	2	Vice-Chair of Licensing
Dylan Butt	3	Opposition Spokesperson
Barry Brotherton	4	Member of Licensing
Sophie Taylor	5	Member of Licensing

SAFETY AT SPORTS GROUNDS SUB-COMMITTEE

LABOUR GROUP	CONSERVATIVE GROUP	LIBERAL DEMOCRATS GROUP	GREEN PARTY GROUP
Councillors:	Councillors:	Councillors:	Councillors:
Mike Freeman CH Will Jones V-CH	John Holden	-	-

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- (5) That the Appointments and Appeals Panel be formally appointed and its membership be drawn from all Members of the Council.
- (6) That the Council appoints to the Health and Wellbeing Board, as set out below and the Board be recommended to endorse the Council's Membership:

HEALTH AND WELLBEING BOARD

LABOUR GROUP	CONSERVATIVE GROUP	LIBERAL DEMOCRATS GROUP	GREEN PARTY GROUP
Councillors:	Councillors:	Councillors:	Councillors:
Executive Member for Health and Wellbeing and Equalities	Shadow Executive Member for Health and Wellbeing and Equalities	Jane Brophy	-
Executive Member for Adult Social Care			
Executive Member for Children's Services			

Officer(s) and External Partners:

- Corporate Director of Children's Services
- Corporate Director of Adult Services
- Director of Public Health
- NHS Trafford Clinical Commissioning Group (3 representatives: Chair, Chief Operating Officer and Clinical Director/Representative)
- Chair of Health Watch
- Third Sector (2 representatives)
- Independent Chair Local Safeguarding Board
- Chair of the Safer Trafford Partnership – Greater Manchester Police
- Chair of the Trafford Sports and Physical Activity Partnership
- Chief Executive Officers of health care providers (2): (Manchester University NHS Foundation Trust and Greater Manchester West Mental Health NHS Foundation Trust)
- Greater Manchester Fire and Rescue Service Representative
- Greater Manchester Health and Social Care Partner Representative

- (7) That the Council delegates to the Chief Executive, in accordance with the written request of the relevant Group Leader, the power and authority to change the membership of committees and sub-committees as may be needed from time to time.

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10. APPOINTMENTS TO OUTSIDE AND INDEPENDENT BODIES

The Director of Legal and Governance submitted a report detailing the proposed appointment of representatives to outside and independent bodies relating to the service areas and functions of the Council for the 2022/23 Municipal Year.

The report also requested the Council to note the representatives on those outside and independent bodies whose activities relate to Executive functions which had been confirmed by the Leader of the Council.

RESOLVED –

- (1) That approval be given to the appointment of representatives to those outside and independent bodies set out in Appendix 1 to the report.
- (2) That the Council notes the representatives appointed by the Leader of the Council to those outside, independent and Executive bodies set out in Appendix 2 to the report.
- (3) That the Chief Executive, in consultation with the relevant Group Leader(s), be delegated authority to appoint members to any outside body vacancy that remains or arises after this Annual Meeting and to any other bodies to which the Council is required to make appointments (and when such appointments specifically relate to Council functions, to report back to Council on any changes or new appointments so made).
- (4) That the persons named in Appendix 3, to the report, be authorised to sit on the Statutory School Appeals Committee for the 2022/23 Municipal Year and that the Director of Legal and Governance be delegated authority to make changes to this list and to set up School Admission Appeals Committees including the appointment of Chairs.

11. TIMETABLE OF COUNCIL AND COMMITTEE MEETINGS

The Director of Legal and Governance submitted a report presenting for adoption a timetable of Council and Committee meetings for the ensuing Municipal Year.

RESOLVED: That the timetable of Council and Committee meetings for the 2022/23 Municipal Year be approved, subject to a change of date for Public Protection Sub-Committee from 16 to 23 June 2022.

12. DELEGATED DECISIONS AND URGENT ACTION FOR COMMITTEES

RESOLVED –

- (1) That where, under the approved Scheme of Delegation, decisions may be taken by officers in consultation with non-Executive Members, then in the absence of any specific arrangements having been made, the officer shall consult the appropriate Chair, Vice-Chair and Opposition Spokesperson.

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- (2) That, in situations which require emergency action, the Chief Executive or the appropriate officer, in consultation with the Chair and Vice-Chair of the Committee concerned and the Opposition Spokesperson where appropriate (or their respective nominees), be authorised to deal from this date until the Annual Meeting of the Council in 2023, with any matters of urgency or any other matter that cannot conveniently be deferred to the next ordinary meeting of the Committee, subject to later report, for information, to the Committee in question.

13. DELEGATED FUNCTIONS AND AMENDMENTS TO THE CONSTITUTION

The Monitoring Officer submitted a report confirming the arrangements for the delegation of Council (non-Executive) and Executive functions and to obtain Council's agreement to amend the Constitution of the Council to incorporate these arrangements and those others identified in the report deemed to be necessary.

RESOLVED –

- (1) That Council notes that Executive functions not covered by the Officers' Scheme of Delegation are delegated by the Leader of the Council as follows:
- (a) functions are delegated to all individual Executive Members in accordance with the Executive Members' Scheme of Delegation, set out at Appendix 1 to the report;
 - (b) all other functions are delegated to the Executive.
- (2) That the Scheme of Delegation to Officers, as set out in Appendix 2 to the report, be approved.
- (3) That the proposed additions to the Financial Procedure Rules, as set out in Section 4 of the report, be approved.
- (4) That the Council notes that the proposed revisions to the Planning and Development Management Committee Code of Practice were withdrawn for further consideration.
- (5) That the Director of Legal and Governance be authorised to amend the Constitution of the Council in accordance with and as a consequence of this report and other decisions made by Council at this Annual Meeting.
- (6) That Council notes that further changes may be required to the Officer Scheme of Delegation during the year and that the Director of Legal and Governance be authorised to amend the Constitution following consultation with the Leader of the Council and Chief Executive.

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14. REPORT ON SPECIAL URGENCY DECISIONS

In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Director of Legal and Governance submitted a report detailing Executive Key Decisions which had been taken under Special Urgency provisions set out in Regulation 11, since the previous Annual Meeting held on 26 May 2021.

RESOLVED: That the content of the report be noted.

15. PROPOSED CHANGES TO THE COUNCIL'S SENIOR LEADERSHIP ARRANGEMENTS AS A CONSEQUENCE OF THE ESTABLISHMENT OF THE INTEGRATED HEALTH AND CARE SYSTEM FOLLOWING THE PASSING OF THE HEALTH AND CARE ACT 2022

Further to the recommendations of the Employment Committee on 16 May 2022, the Executive Member for Finance and Governance submitted a report on the proposals to create the role of a Place Based Lead for Health and Care Integration (PBL) to drive the establishment of Integrated Care Systems in each locality following the passing of the Health and Care Act 2022. Each of the 10 Districts of Greater Manchester were required to nominate an individual to the role and for Trafford it was proposed that the PBL should be the Trafford Council Chief Executive.

The report also set out the proposal that the Corporate Director of Strategy and Resources would continue to act as Deputy to the Chief Executive in order to provide additional support and leadership stability for the Council as it embarked on the implementation of new delivery models for locality health and care services.

RESOLVED –

- (1) That the proposed changes to the job description, supported by Employment Committee, to the role profile of the Chief Executive to incorporate the duties as Place Based Lead (PBL) for Health and Care Integration, arising by virtue of proposals for the integration of health and social care pursuant to the Health and Care Act 2022, be approved.
- (2) That the revised salary for the Chief Executive of £182,081 per annum as supported by Employment Committee, in recognition of the extension of the duties and responsibilities which will be covered by the role, be approved.
- (3) That the salary level of £145,145 per annum for the Corporate Director of Strategy and Resources, as supported by Employment Committee in recognition of the additional duties arising by virtue of the decision that the Corporate Director should continue to act as Deputy to the Chief Executive, be approved.

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- (4) That the Council notes that the Greater Manchester Integrated Care Board (“ICB”) has indicated that it will look to appoint a senior delivery lead to support the PBL in the delivery of the NHS functions and who is proposed to be jointly accountable to the ICB and to the Trafford Council Chief Executive.
- (5) That the Council notes that the proposed arrangements for the Place Based Lead are proposed as a holding position while the governance arrangements for integrating health and care continue to evolve and be clarified.
- (6) That the Council notes that the proposed Place Based Lead arrangements are due to be reconsidered by the Trafford Locality Board in December 2022 and that there will be a further report to Employment Committee and/or Council following that review.

The meeting commenced at 6.00 p.m. and finished at 7.25 p.m.