

Joint Health Scrutiny Committee for Trafford Borough Council and Manchester City Council

To Consider: The New Health Deal for Trafford

Terms of Reference

Background

This joint health scrutiny committee has been established under the Direction issued by the Secretary of State for Health in 2003: 'Directions to Local Authorities (Overview and Scrutiny Committees, Health Scrutiny Functions) Health and Social Care Act 2001'. This Direction requires local authorities to establish joint health scrutiny committees for the purposes of responding to consultations about significant changes to health services that affect more than one local authority area.

For the purposes of individual consultations, the Direction from the Secretary of State for Health states that, once appointed, only these joint committees have the legal power to:

- Make comments on the proposal to the NHS body;
- Require the NHS body to provide information about the proposal;
- Require an officer of the local NHS body to attend meetings to answer questions in connection with the consultation;
- Refer proposals to the Secretary of State for Health.

Purpose of the Committee

This Joint health scrutiny committee has been established by Trafford Borough Council and Manchester City Council to respond to the New Health Deal for Trafford consultation.

The purpose of this Committee is:

1. To undertake scrutiny of the proposals in accordance with the Local Authority (Overview & Scrutiny Committees Health Scrutiny Functions) Regulations 2002, and the Directions to Local Authorities (Overview & Scrutiny Committees, Health Scrutiny Functions) July 2003;
2. To complete a report outlining the Joint Health Scrutiny Committee's views of the proposals in response to the consultation and to make recommendations where relevant;
3. To review and evaluate NHS Greater Manchester's approach to the consultation and, in light of this, determine whether any further action is required by the Joint Health Scrutiny Committee.

Membership/chairing

The Joint Health Scrutiny Committee will consist of ten members. Five members will be appointed from each participating local authority. Individual authorities will decide

whether or not to apply political proportionality to their own members in accordance with their own legal requirements and constitutional arrangements of each authority.

The Committee members will elect a Chair and Vice-Chair.

Each member of the Committee will have one vote and the Chairman will not exercise casting vote.

Quorum for meetings

The quorum for the Joint Health Scrutiny Committee will be a minimum of three members, with at least one member from each authority.

Supporting the Joint Health Scrutiny Committee

The administrative support for the joint committee will be shared between both local authorities.

Each participating authority will appoint a link officer to provide support to the members of the Committee as follows:

- liaise with the Chair and committee members,
- ensure attendance of witnesses,
- Organising and minuting meetings
- Produce final report for submission to the health bodies concerned

Meetings shall be held at venues, dates and times agreed between the participating authorities. The host authority will bear the costs of arranging, supporting and hosting the meetings of the Committee.

Constitutional arrangements

In all matters other than those specified in this document, the standing orders and constitutional rules of the Members' appointing authority will apply.