

TRAFFORD COUNCIL

Report to: Accounts and Audit Committee
Date: 25 November 2021
Report for: Information
Report of: Audit and Assurance Manager

Report Title

Accounts and Audit Committee – Work Programme – 2021/22

Summary

This report sets out the work plan for the Committee for the 2021/22 municipal year.

It outlines areas to be considered by the Committee at each of its meetings, over the period of the year. The work programme helps to ensure that the Committee meets its responsibilities under its terms of reference and maintains focus on key issues and priorities as defined by the Committee.

The work programme is flexible and can have items added or rescheduled if this ensures that the Committee best meets its responsibilities.

Recommendation

The Accounts and Audit Committee is asked to note the 2021/22 work programme.

Contact person for access to background papers and further information:

Name: Mark Foster – Audit and Assurance Manager
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Background Papers: None

Committee Meeting Dates	Areas of Responsibility of the Committee					
	Internal Audit	External Audit	Risk Management	Governance (including Annual Governance Statement)	Anti- Fraud & Corruption Arrangements	Accounts / Financial Management
22 July 2021	Agree Committee's Work Programme for 2021/22 Training workshop arranged outside of the meeting on the 2020/21 Financial Outturn and Statement of Accounts.					
	- 2020/21 Head of Internal Audit Annual Report	- Annual Audit Letter 2019/20 - Audit Strategy Memorandum 2020/21 - Audit Progress Report	- Strategic Risk Register Report	- 2020/21 Draft Annual Governance Statement - Accounts and Audit Committee 2020/21 Annual Report to Council		-Treasury Management update (Annual Performance Report 2020/21) -2020/21 Revenue Budget Monitoring Outturn and Capital Investment Programme Outturn Reports
28 September 2021	- Internal Audit Monitoring Report	- 2020/21 Audit Progress Update	- Strategic Risk Update: Asset Investment Strategy	- 2020/21 Annual Governance Statement		- 2021/22 Budget Monitoring Report (Period 4 report)

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	Internal Audit	External Audit	Risk Management	Governance (Including Annual Governance Statement)	Anti- Fraud & Corruption Arrangements	Accounts/Financial Management
25 November 2021	- Internal Audit Monitoring Report	- 2020/21 Audit Completion Report (Mazars) - External Auditor Appointment Process (Report of Director of Finance and Systems)	- Strategic Risk Register Report. (Also see Financial Management – Insurance Performance Report 2020/21)		- Counter Fraud and Enforcement Team Update Report	- Approval of Annual Statement of Accounts 2020/21 - Treasury Management : 2021/22 Mid-Year Performance Report - Insurance Performance Report 2020/21 - 2021/22 Budget Monitoring Report (Period 6)
2 February 2022	Treasury Management training to be arranged.					
	- Internal Audit Monitoring Report	- 2020/21 Annual Audit Letter - Audit Progress Update	- Strategic Risk update: Cyber Security		(Ant-Fraud update, within Internal Audit monitoring report)	- Treasury Management Strategy - 2021/22 Budget Monitoring Report (Period 8)
22 March 2022	- 2022/23 Internal Audit Plan / Internal Audit Charter and Strategy	- Audit Strategy Memorandum (for year-ending 31 st March 2022)	- Strategic Risk Register Report	- Report on arrangements for 2021/22 Annual Governance Statement		- 2021/22 Budget Monitoring Report (Period10) -Accounting Policies - Procurement update (STAR)

